BELMONT COLLEGE

BOARD OF TRUSTEES MEETING

Minutes of March 27, 2025

The regular meeting of the Belmont College District Board of Trustees was held at 6:00 p.m., on March 27, 2025, at Belmont College in the Board room.

Call to Order	Mrs. Gates, Chair, called the meeting to order at 6:07 p.m.
Roll Call	Allison Anderson – Present Cory DelGuzzo – Absent Elizabeth Gates - Present Mark Macri – Present Richard Myser - Present Anita Rice – Present Mark Romick – Present Melissa Smithberger – Present - Remote Matt Steele – Present - Remote There being a quorum, the meeting proceeded.
Attendance	Bridgette Dawson, Janet Sempkowski, Heather Davis, Carrie White, Jessica Brooks, Dr. Paul Gasparro and Kristy Kosky.
Introduction of Visitors	N/A
Approval of Agenda	Mrs. Gates amended the agenda to move agenda item C-1, FY 2023-2024 Audit Report, to the May 22, 2025 Board meeting. Mrs. Gates pulled agenda items C-2, Authorization of Then and Now Purchases, C-3, Course Fee Adjustments, and D-1, Board of Trustees Meeting Schedule, D-2, Trustee Selection Committee/Resolutions/Election and D-3, Trustees Scholarship Extension for further discussion. Mrs. Gates then asked for a motion to approve the amended agenda. Dr. Macri motioned, seconded by Mr. Romick, to approve the amended agenda. A roll call vote was taken: All ayes: motion carried.
Approval of Minutes	Mrs. Gates asked for a motion to approve the minutes of the January 2025 meeting.

Mrs. Rice motioned, seconded by Dr. Macri, to approve the minutes of the January 2025 meeting.
Ayes: Mrs. Gates, Dr. Macri, Mr. Myser, Mrs. Rice, Mr. Rommick, Mrs. Smithberger, Mr. Steele.
Nays: None
Abstain: Mrs. Anderson
Ayes have the majority. Motion passed.

Executive Session

Mrs. Gates asked for a motion to go into Executive Session for the purpose of personnel and real estate.

Mr. Myser motioned, seconded by Mrs. Smithberger, to enter Executive Session.

A roll call vote was taken.
All ayes: motion carried.
Executive session began at 6:13 p.m.

Mrs. Gates asked for a motion to come out of Executive Session.
Mr. Romick motioned, seconded by Dr. Marci, to come out of Executive Session.

A roll call vote was taken.
All ayes; motion carried.
Executive Session ended at 6:43 p.m.

Approval of Consent Agenda

Mrs. Gates moved to discuss pulled agenda items C-2, Authorization of Then and Now Purchases, C-3, Course Fee Adjustments, and D-1, Board of Trustees 2025-2026 Meeting Schedule, D-2, Trustee Selection Committee/Resolutions/Election and D-3, Trustees Scholarship Extension.

Dr. Gasparro and Janet Sempkowski provided clarification and information regarding agenda items C-2, Authorization of Then and Now Purchases and C-3, Course Fee Adjustments.

Mrs. Gates asked for a motion to approve agenda items C-2, Authorization of Then and Now Purchases and C-3, Course Fee Adjustments.

A roll call vote was taken.
All ayes; motion carried.

The Board discussed agenda item D-1, Board of Trustees 2025-2026 Meeting Schedule. The date for the August retreat was decided and it will be held on August 16, 2025, in the Board Room at the Academic Technical Center.

Mrs. Gates asked for a motion to approve agenda item D-1, Board of Trustees 2025-2026 Meeting Schedule as submitted and with the retreat being held on August 16, 2025.

A roll call vote was taken.
All ayes; motion carried.

Mrs. Gates turned the meeting over to Dr. Gaspasrro for the discussion of agenda item D-2, Trustee Selection Committee/Resolutions/Election.

Dr. Gasparro asked for a motion to accept the recommendation of the Trustee Selection Committee and to elect Mr. Cory DelGuzzo and Mrs. Elizabeth Gates to the Board of Trustees for the term of April 18, 2025 – April 17, 2028.

Mr. Myser motioned, seconded by Mrs. Anderson to accept the recommendation of the Trustee Selection Committee and to elect Mr. Cory DelGuzzo and Mrs. Elizabeth Gates to the Board of Trustees for the term of April 18, 2025 – April 17, 2028.

A roll call vote was taken.
Ayes:, Mrs. Anderson, Dr. Macri, Mr. Myser, Mrs. Rice, Mr. Rommick, Mrs. Smithberger, Mr. Steele.
Nays: None
Abstain: Mrs. Gates.
Ayes have the majority. Motion passed.

Dr. Gasparro turned the meeting back over to Mrs. Gates.

Bridgette Dawson provided information and clarification for agenda item D-3, Trustees Scholarship Extension. The current scholarship states that the student must reside in or graduate from a high school located in Belmont, Harrison or Monroe County in Ohio. The suggested change will now include students from Jefferson County, Ohio.

The Board suggested approving the extension for one year and to be reevaluated at that time.

Mrs. Gates asked for a motion to approve agenda item D-3, Trustees Scholarship Extention for one year and to be reevaluated at that time.

A roll call vote was taken.
All ayes; motion carried.

President's Report	Dr. Gasparro provided updates of college affairs. Dr. Heather Davis provided updates on Human Resources and IT and Facilities. Dr. Carrie White provided updates on Academics.
Comments from the Chair	Mrs. Gates announced that there will be three commencement ceremonies this year. Thursday, May 8th at 7:00 pm, Friday, May 9th at 4:00 pm and Friday, May 9th at 7:00 pm. Board Members encouraged to attend. Mrs. Gates reminded the Board members of their annual Financial Disclosure responsibility.
Comments from the College Community	Mrs. Gates allowed Ms. Jessica Brooks, current Radiology student at Belmont College, the opportunity to address the Board regarding the recent changes to the Radiology program.
Next Regular Meeting	May 22, 2025 Belmont College- Board Room 6:00 p.m.
Adjournment	Mrs. Gates asked for a motion to adjourn the meeting. Mr. Romick motioned seconded by Dr. Macri to adjourn the meeting. A roll call vote was taken. All ayes: motion passed. The meeting adjourned the meeting at 8:38 p.m.

Elizabeth F. Gates

Elizabeth F. Gates, Chair

Paul F. Gasparro

Paul F. Gasparro, President

Date Approved: 5 / 22 / 25