BELMONT COLLEGE

BOARD OF TRUSTEES MEETING

Minutes of March 21, 2024

The regular meeting of the Belmont College District Board of Trustees was held at 6:00 p.m., on March 21, 2024, at Belmont College in the Board room.

Call to Order	Mrs. Gates, Chair, called the meeting to order at 6:01 p.m.
Roll Call	Allison Anderson – Present Cory DelGuzzo – Present Elizabeth Gates - Present Mark Macri – Present Richard Myser - Present Anita Rice – Present Mark Romick – Present Melissa Smithberger - Present Matt Steele - Present There being a quorum, the meeting proceeded.
Attendance	Bridgette Dawson, Janet Sempkowski, Jesse Gipko, Heather Davis, Mallory Oser, Matt Williamson, Dr. Paul Gasparro and Kristy Kosky.
Introduction of Visitors	Leroy Gifford, Auditor with BHM CPA Group Mallory Oser, Assistant to Chief of Staff
Approval of Agenda	Mrs. Gates amended the agenda to move agenda item C-1, FY 2022-2023 Audit Report, prior to Executive Session. Mrs. Gates pulled agenda items C-2, Transfer of Funds, C-3, Re-appropriation of Funds, and D-6, Main Building Improvements Project for further discussion. Mrs Gates asked if there were any other agenda items that needed further discussion. Dr. Macri asked to pull agenda items D-4, Bridge to Success Scholarship and D-5, CCP to Degree scholarship for further discussion. Mrs. Gates then asked for a motion to approve the amended agenda.

Mr. DelGuzzo motioned, seconded by Mrs. Rice to approve the amended agenda.
All ayes: motion carried.

Approval of Minutes

Mrs. Gates asked for a motion to approve the minutes of the January 2024 meeting.

Mr. DelGuzzo motioned, seconded by Mrs. Anderson, to approve the minutes of the January 2024 meeting.
Ayes: Mrs. Anderson, Mr. DelGuzzo, Mrs. Gates, Dr. Macri, Mr. Myser, Mrs. Rice, Mrs. Smithberger, Mr. Steele
Nays: None
Abstain: Mr. Rommick
Ayes have the majority. Motion passed.

Audit Report

Mr. Gifford presented results of audit.
Board acceptance of the audit report was included in the approval of consent agenda items.

Executive Session

Mrs. Gates asked for a motion to go into Executive Session for the purpose of personnel and real estate.

Mr. DelGuzzo motioned, seconded by Dr. Macri, to enter Executive Session.

A roll call vote was taken.
All ayes: motion carried.
Executive session began at 6:25 p.m.

Mrs. Gates asked for a motion to come out of Executive Session.
Mrs. Rice motioned, seconded by Dr. Marci, to come out of Executive Session.

A roll call vote was taken.
All ayes; motion carried.
Executive Session ended at 6:53 p.m.

Approval of Consent Agenda

Mrs. Gates moved to discuss pulled agenda items C-2, Transfer of Funds, and C-3, Re-appropriation of funds.

Janet Sempkowski provided clarification of appropriated funds.

Mrs. Gates moved to discuss pulled agenda item D-6, Main Building Improvements Project.

Kristy Kosky and Dr. Gasparro presented the objective to renovate the former Campus Shop/Bookstore to allow for a more private executive and Board of Trustees office/meeting area.

Mrs. Gates moved to discuss pulled agenda items D-4 Bridge to Success Scholarship and item D-5 CCP to Degree Scholarship.

Bridgette Dawson provided update and clarification of agenda items D-4, Bridge to Success Scholarship and D-5, CCP to Degree Scholarship.

Matt Williamson provided clarification of statistical data regarding agenda items D-4, Bridge to Success Scholarship and D-5, CCP to Degree Scholarship.

Agenda item D-5, CCP to Degree Scholarship was discussed further, and it was decided by the Board to modify the scholarship to read that this scholarship is only available to Ohio residents.

Agenda item D-1, Board of Trustees 2024 – 2025 Meeting Schedule was reviewed, and the Board agreed on Saturday, August 24, 2024, 9:00 a.m. – 3:00 p.m. as the Board of Trustees Retreat/Evaluation of the President, at Oglebay Resort and Conference Center.

Mrs. Gates then asked for a motion to approve the consent agenda.

Mr. DelGuzzo motioned, seconded by Dr. Macri, to approve the consent agenda.
All Ayes. Motion carried.

President's Report

Dr. Gasparro provided updates of college affairs.

Dr. Jesse Gipko provided updates on Human Resources and IT.

Dr. Matt Williamson provided updates on IR, IE and IT.

Dr. Gasparro introduced the new assistant to the Chief of Staff, Mallory Oser.

Dr. Heather Davis provide updates on hiring of the new Dean of Faculty, Dr. Carrie White, the HLC visit on Monday, April 8th; program reviews; the new Martins Ferry location opening May 28th; Introduction of new CDL simulator, the partnership with Starbucks and the Workforce Expansion Grant.

Comments from the Chair	Mrs. Gates announced that there will be two commencements this year. The first will be the Health Sciences commencement on Thursday, May 9th, and the second will be the General commencement on Friday, May 10th. Both will be held at 7:00 p.m. Board Members encouraged to attend. Mrs. Gates reminded the Board members of their annual Financial Disclosure responsibility.
Comments from the College Community	N/A
Next Regular Meeting	May 23, 2024 Belmont College- Board Room 6:00 p.m.
Retreat	August 24, 2024 Oglebay Resort 9:00 a.m. to 3:00 p.m.
Adjournment	Mrs. Gates asked for a motion to adjourn the meeting. Mr. DelGuzzo motioned; Dr. Macri seconded to adjourn the meeting. All ayes: motion passed. Mrs. Gates adjourned the meeting at 8:33 p.m.

Elizabeth F. Gates

Elizabeth F. Gates, Chair

Paul F. Gasparro

Paul F. Gasparro, President

Date Approved: 5 / 23 / 2024