



BELMONT
COLLEGE

**BOARD OF TRUSTEES
MEETING**

September 24, 2026

6:00 p.m.

Belmont College
District Board of Trustees Meeting
September 24, 2026
6:00 p.m.

AGENDA

CALL TO ORDER	Mrs. Elizabeth Gates, Chair	
ROLL CALL	Kristy Kosky	
PLEDGE OF ALLEGIANCE		
INTRODUCTION OF VISITORS	Mrs. Elizabeth Gates, Chair	
APPROVAL OF AGENDA	Mrs. Elizabeth Gates, Chair	
OATH OF OFFICE	Mr. Mark Romick and Mr. Richard Myser Administered by Mr. Cory DelGuzzo	
APPROVAL OF MINUTES	Mrs. Elizabeth Gates, Chair	A
	June 2026 Minutes	A-1
	August 2026 Minutes	A-2
EXECUTIVE SESSION	President's Contract and Legal Matters	

CONSENT AGENDA

<u>Monitoring Activities</u>	B
1. May 2026 Financials	B-1
2. June 2026 Financials	B-2
3. July 2026 Financials	B-3
4. August 2026 Financials	B-4
5. Semester Enrollment and Statistics/Fall	B-5
6. Annual KPI Update	B-6

<u>Administrative Items</u>	C
1. Authorization of Then and Now Purchase	C-1

<u>Board Items</u>	D
1. Ratification of Employment – President	D-1
2. New Program Approval – Medication Aide	D-2
3. New Program Approval - Esthetics	D-3
4. New Program Approval – Culinary Arts	D-4
5. Program Name Change	D-5
6. Board Reporting Calendar	D-6

PRESIDENT'S REPORT	Dr. Paul Gasparro
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COMMENTS FROM THE CHAIR	Mrs. Elizabeth Gates, Chair
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COMMENTS FROM

THE COLLEGE COMMUNITY

NEXT REGULAR MEETING

November 19, 2026
Belmont College – ATC
Official Meeting - 5:00 p.m.
Heritage Tree – 6:00 p.m.

ADJOURNMENT

TAB A

MINUTES

TAB A-1

MINUTES

June 2026

BELMONT COLLEGE
BOARD OF TRUSTEES MEETING

Minutes of June 25, 2026

The regular meeting of the Belmont College District Board of Trustees was held at 6:00 p.m., on June 25, 2026, at Belmont College in the Board room.

Call to Order Mrs. Gates, Chair, called the meeting to order at 6:02 p.m.

Roll Call Cory DelGuzzo – Present
Elizabeth Gates – Present
Mark Macri – Present
Richard Myser - Present
Anita Rice – Present
Mark Romick - Present
Kurt Smith - Present
Melissa Smithberger – Present
James Tennant - Present

There being a quorum, the meeting proceeded.

Attendance Carrie White, Heather Davis, Patricia Youmans, Chris Hoover,
Jerry Ball, Dr. Paul Gasparro and Kristy Kosky.

Introduction of
Visitors N/A

Approval of Agenda Mrs. Gates amended the agenda to move agenda item D-1, Election of New
Board Members/Resolutions to the top of the agenda.

Mrs. Gates pulled consent agenda items C-1, 2026-2027, Budget, D-2, Election of Officers, D-3, Election of Executive Committee, D-4, Foundation Board Representative, D-5, Heritage Tree Nominations, and D-6, Employee Emeritus for further discussion.

Mrs. Gates then asked for a motion to approve the agenda.

Dr. Macri motioned, seconded by Mr. Myser, to approve the agenda.
All ayes; motion carried.

Agenda Item D-1 Dr. Macri reported that the Selection Committee has recommended Mr. James Tennant and Mr. Kurt Smith for election to the Board of Trustees, both for a term beginning April 19, 2026 – April 18, 2029.

Mrs. Gates asked for a motion to elect Mr. James Tennant and Mr. Kurt Smith to the Board of Trustees for a term beginning April 19, 2026 – April 18, 2026.

Mr. Myser motioned, seconded by Mrs. Smithberger, to elect Mr. James Tennant and Mr. Kurt Smith to the Board of Trustees for a term beginning April 19, 2026 – April 18, 2026
All ayes; motion carried.

Oath of Office Mr. DelGuzzo administered the Board of Trustees Oath of Office to Mr. James Tennant and Mr. Kurt Smith, for a three-year term.

Approval of Minutes Mrs. Gates asked for a motion to approve the minutes of the March 2026 meeting.

Mrs. Rice motioned, seconded by Mr. Myser, to approve the minutes of the March 2026 meeting.
Ayes; Mrs. Gates, Dr. Macri, Mr. Myser, Mrs. Rice, Mrs. Smithberger.
Abstain; Mr. DelGuzzo, Mr. Romick.
Ayes have the majority; motion carried.

Executive Session Mrs. Gates asked for a motion to enter into executive session for the purposes of legal and personnel.

Mr. DelGuzzo motioned, seconded by Mr. Myser, to enter into executive session.
A roll call vote was taken.
All ayes; motion carried.
Executive Session began at 6:07 p.m.

A roll call vote was taken to come out of executive session.
All ayes; motion carried.
Executive session ended at 7:30 p.m.

Mrs. Gates asked for a motion to approve Dr. Gasparro to sign a legal and personnel contract with Now CFO, that was discussed in executive session.

Mr. Romick motioned, seconded by Mrs. Smithberger, to approve Dr. Gasparro to sign the contract with Now CFO.
All ayes; motion carried.

Approval of Consent Agenda Mrs. Gates asked for a motion to approve the remaining items on the consent agenda.

- Mr. DelGuzzo motioned, seconded by Dr. Macri, to approve the remaining items consent agenda.
All ayes; motion carried.
- Consent Agenda
Item C-1
2026-2027 Budget
- Dr. Gasparro and Dr. Heather Davis provided an overview of the proposed budget.
- Mrs. Gates asked for a motion to approve agenda item C-1, 2026-2027 Budget.
- Dr. Macri motioned, seconded by Mr. DelGuzzo, to approve the 2026-2027 budget as submitted.
All ayes; motion carried.
- Consent Agenda
Item D-2
Election of Officers
- Mrs. Gates opened the floor for nominations for officers.
- Mr. DelGuzzo nominated, seconded by Mr. Myser, the following slate of Officers for the Belmont College Board of Trustees for the 2026-2027 term:
- Elizabeth Gates – Chair
Dr. Mark Macri – Vice Chair
Dr. Paul Gasparro – Secretary
Dr. Heather Davis – Treasurer
- Mr. Gates asked if there were any other nominations for the slate of Officers for the Board of Trustees for the 2026-2027 term.
- There being no further nominations for the slate of Officers for the Board of Trustees for the 2026-2027 term, Mr. DelGuzzo motioned to close the nominations and elect the slate of Officers as nominated. Mrs. Smithberger seconded the motion.
Ayes; Mr. DelGuzzon, Mr. Myser, Mrs. Rice, Mr. Romick, Mr. Smith, Mrs. Smithberger, Mr. Tennant.
Abstain; Mrs. Gates, Dr. Macri.
Ayes have the majority. Motion carried.
- Consent Agenda
Item D-3
Election of
Executive
Committee
- Mrs. Gates opened the floor for nominations for the Executive Committee for the 2026-2027 term.
- Mr. DelGuzzo nominated Mr. Romick, Mrs. Rice, and Mr. Tennant for the Executive Committee 2026-2027 term.
- There being no further nominations for the Executive Committee for the 2026-2027 term, Mrs. Gates asked for a motion to elect Mr. Romick, Mrs. Rice and Mr. Tennant for the Executive Committee 2026-2027 term.
All ayes; motion carried.

	Mr. DelGuzzo motioned, seconded by Mrs. Smithberger. All ayes; motion carried.
Consent Agenda Item D-4 Heritage Tree Nominations	The Board discussed agenda item D-4, Heritage Tree Nominations. Mrs. Gates put forth the recommendation of Mr. Paul Stecker, Foundation Board member, to be inducted to the Heritage Tree. Mrs. Gates then asked for a motion to approve Mr. Paul Stecker for induction to the Heritage Tree. Mrs. Rice motioned, seconded by Dr. Macri made to nominate Mr. Paul Stecker to the Heritage Tree. All ayes; motion carried.
Consent Agenda Item D-4 Foundation Board Representative	The floor was opened for nominations for the representative to the Foundation Board. Mrs. Gates nominated Mr. Myser, seconded by Dr. Macri. All ayes; motion carried.
Consent Agenda Item D-6 Employee Emeritus	Dr. Heather Davis asked the Board for consideration of Mr. Christopher Clantz and Ms. Cindi Yanez for the title of Professor Emeritus. Mr. Romick motioned, seconded by Mr. Myser to accept the nomination of Mr. Christopher Clantz and Ms. Cindi Yanez for the title of Professor Emeritus. All ayes; motion carried.
Presidents Report	Kristy Kosky provided an update on the new executive offices/board room. Mr. Chris Hoover provided an update on CCP and academics. Dr. Heather Davis provided an update on human resources, workforce, facilities and finance.
Comments from the Chair	Mrs. Gates announced that we will extend an invitation to the OACC to attend the November 19, 2026 Board meeting.

Next Meeting August 8, 2026
 Board Retreat/Evaluation of the President
 Executive Offices/Board Room – 331.
 9:00 a.m.

Adjournment Mrs. Gates adjourned the meeting at 8:17 p.m.

Elizabeth F. Gates, Chair

Paul F. Gasparro, President

Date Approved: _____ / _____ / _____

TAB A-2

MINUTES

August 2026

BELMONT COLLEGE
BOARD OF TRUSTEES MEETING

Minutes of August 8, 2026

The regular meeting of the Belmont College District Board of Trustees was held at 9:00 a.m., on August 8, 2026, at the Academic Technical Center.

Call to Order Mrs. Gates, Chair, called the meeting to order at 9:07 a.m.

Roll Call Cory DelGuzzo – Absent
Elizabeth Gates – Present
Mark Macri – Present
Richard Myser - Present
Anita Rice – Present
Mark Romick – Present
Kurt Smith - Absent
Melissa Smithberger - Present
James Tennant - Present

There being a quorum, the meeting proceeded.

Approval of Agenda Mrs. Gates asked for a motion to approve the agenda.

Mr. Myser motioned, seconded by Dr. Macri, to approve the agenda.
All ayes; motion carried.

Agenda Item A-1 Agenda item A-1, Program Deactivation and Waivers was discussed.

Mrs. Gates asked for a motion to approve agenda item A-1, Program Deactivation and Waivers as submitted.

Mr. Romick motioned, seconded by Dr. Macri, to approve agenda item A-1, Program Deactivation and Waivers as submitted.
All ayes; motion carried.

Executive Session Mrs. Gates asked for a motion to enter into Executive Session for the purpose of evaluation the president, legal and personnel.

Mr. Myser motioned, seconded by Mrs. Smithberger, to enter into executive session for the purpose of evaluation the president, legal and personnel.
A roll call vote was taken.
All ayes; motion carried.

The Board went into Executive Session at 9:51 a.m.

A roll call vote was taken to come out of Executive Session.
All ayes; motion carried.

The Executive Session ended at 2:35 p.m.

Adjournment

There being no further matters for the regular Board of Trustees meeting, Mrs. Gates adjourned the meeting at 2:35 p.m.

Elizabeth F. Gates, Chair

Paul F. Gasparro, President

Date Approved: _____ / _____ / _____

CONSENT AGENDA

TAB B

CONSENT AGENDA

Monitoring Activities

TAB B-1

CONSENT AGENDA

Monitoring Activities

May 2026 Financials

AGENDA ITEM B-1: MAY 2026 FINANCIALS

Board of Trustees Meeting Date: September 24, 2026

The cash position of the College as of May 31, 2026 is as follows:

* Checking Account Balance	\$ 184,519.48
Certificates of Deposit	\$ 2,424,785.14
STAR Ohio	\$ 1,224,262.04
Savings	\$ 176,970.44
Total Temporary Investments	\$ 3,826,017.62
Total Cash and Temporary Investments	\$ 4,010,537.10

* Checking account balance includes:

General, Auxiliary, Restricted, Development, Endowment, and Plant Funds

The revenues and expenditures are as follows:

	This Year	% Year
	<u>% Recorded</u>	<u>Completed</u>
Budgeted Revenues	93.6%	91.7%
Budgeted Expenditures	96.7%	91.7%

The Appropriated Fund Balances are as follows:

1. The General Fund Board Appropriated Fund Balances are \$ 213,409.15.
2. The General Fund Board Appropriated Start Up Fund Balance is \$ 76,334.03.

RECOMMENDATION: Recommended that the Board accept the financial information for May 2026 as presented.

SUBMITTED BY: Janet Sempkowski - Director of Finance and CFO

TAB B-2

CONSENT AGENDA

Monitoring Activities

June 2026 Financials

AGENDA ITEM B-2: JUNE 2026 FINANCIALS

Board of Trustees Meeting Date: September 24, 2026

The cash position of the College as of June 30, 2026 is as follows:

* Checking Account Balance	\$ 491,613.77
Certificates of Deposit	\$ 2,424,785.14
STAR Ohio	\$ 726,590.32
Savings	\$ 177,377.91
Total Temporary Investments	\$ 3,328,753.37
Total Cash and Temporary Investments	\$ 3,820,367.14

* Checking account balance includes:

General, Auxiliary, Restricted, Development, Endowment, and Plant Funds

The revenues and expenditures are as follows:

	This Year	% Year
	<u>% Recorded</u>	<u>Completed</u>
Budgeted Revenues	100.4%	100%
Budgeted Expenditures	102.2%	100%

The Appropriated Fund Balances are as follows:

1. The General Fund Board Appropriated Fund Balances are \$ 213,409.15.
2. The General Fund Board Appropriated Start Up Fund Balance is \$ 76,334.03.

RECOMMENDATION: Recommended that the Board accept the financial information for June 2026 as presented.

SUBMITTED BY: Janet Sempkowski - Director of Finance and CFO

TAB B-3

CONSENT AGENDA

Monitoring Activities

July 2026 Financials

AGENDA ITEM B-3: JULY 2026 FINANCIALS

Board of Trustees Meeting Date: September 24, 2026

The cash position of the College as of July 31, 2026 is as follows:

* Checking Account Balance	\$ 401,623.93
Certificates of Deposit	\$ 2,424,785.14
STAR Ohio	\$ 728,919.52
Savings	\$ 176,024.91
Total Temporary Investments	\$ 3,329,729.57
Total Cash and Temporary Investments	\$ 3,731,353.50

* Checking account balance includes:

General, Auxiliary, Restricted, Development, Endowment, and Plant Funds

The revenues and expenditures are as follows:

	This Year	% Year
	<u>% Recorded</u>	<u>Completed</u>
Budgeted Revenues	6.0%	8.3%
Budgeted Expenditures	8.9%	8.3%

The Appropriated Fund Balances are as follows:

1. The General Fund Board Appropriated Fund Balances are \$ 573,199.15.
2. The General Fund Board Appropriated Start Up Fund Balance is \$ 336,124.03.

RECOMMENDATION: Recommended that the Board accept the financial information for July 2026 as presented.

SUBMITTED BY: Janet Sempkowski - Director of Finance and CFO

TAB B-4

CONSENT AGENDA

Monitoring Activities

August 2026 Financials

AGENDA ITEM B-4: AUGUST 2026 FINANCIALS

Board of Trustees Meeting Date: September 24, 2026

The cash position of the College as of August 31, 2026 is as follows:

* Checking Account Balance	\$ 546,704.88
Certificates of Deposit	\$ 2,424,785.14
STAR Ohio	\$ 380,160.29
Savings	\$ 176,024.91
Total Temporary Investments	\$ 2,980,970.34
Total Cash and Temporary Investments	\$ 3,527,675.22

* Checking account balance includes:

General, Auxiliary, Restricted, Development, Endowment, and Plant Funds

The revenues and expenditures are as follows:

	This Year	% Year
	<u>% Recorded</u>	<u>Completed</u>
Budgeted Revenues	32.4%	16.7%
Budgeted Expenditures	16.7%	16.7%

The Appropriated Fund Balances are as follows:

1. The General Fund Board Appropriated Fund Balances are \$ 571,626.77.
2. The General Fund Board Appropriated Start Up Fund Balance is \$ 336,124.03.

RECOMMENDATION: Recommended that the Board accept the financial information for August 2026 as presented.

SUBMITTED BY: Janet Sempkowski - Director of Finance and CFO

TAB B-5

CONSENT AGENDA

Monitoring Activities

Semester Enrollment and Statistics/Fall

AGENDA ITEM B-5: SEMESTER ENROLLMENT AND STATISTICS/FALL
Board of Trustees Meeting Date: September 24, 2026

2026 Student Enrollement By Classes and Grades Received.
Total Sudents

Count of id_num	Column Labels																
Row Labels	A	A-	B	B-	B+	C	C-	C+	D	D+	F	I	NG	W	(blank)	Grand Total	
ABNORMAL PSYCHOLOGY	16	6	2	2	2	2		2	2		2					36	
ADV NURSE CONCEPTS CLIN													46			46	
ADV CLINICAL MED ASSISTING	18	4														22	
ADV NURSE CONCEPTS LAB													46			46	
ADV PROF NURSING CONCEPTS	22		24													46	
ALLIED HEALTH MATH	23	10	13	6	3	15	6	7	5	2	20			21		131	
AMERICAN HISTORY I	28	23	18	5							2					76	
AMERICAN HISTORY II	92	40	34	14	8	14	8	4	6	2				2		224	
AMERICAN NATIONAL GOVERNMENT	158	28	30	4	20	16	4	4	4		4					272	
ANATOMY & PHYSIOLOGY I	35	28	25	29	17	11	10	4	9		17			13		198	
ANATOMY & PHYSIOLOGY I LAB													185	13		198	
ANATOMY & PHYSIOLOGY II	98	60	49	16	37	24	4	12			4			4		308	
ANATOMY & PHYSIOLOGY II LAB													304	4		308	
ASL I	2													4		6	
ASL II	52	16	10	2	6	4	4	6	10		2			4		116	
ASL IV	46	10	6	8	2		6	2			2			6		88	
BASIC LABORATORY TECHNIQUES	2				2											4	
BASIC PATHOPHYSIOLOGY	28	4		2	2											36	
BODY FLUIDS	12		8								2					22	
BUILDING CONSTRUCTION	2															2	
BUS DECISION MAKNG	4	4		2					2		4					16	
BUSINESS ETHICS		14	2	2	12			2			4					36	
BUSINESS LAW	4	8	2	4	2		4		2					2		28	
C++ PROGRAMMING	10		2								4					16	
CAD	2															2	
CAD LAB													2			2	
CALCULUS I	38	14	10	6	2	8	2	8								88	
CAPSTONE - HVAC	3		6			4										13	
CCNA ENTERPRISE NET SEC & AUTOMATIO	2		4	2			2									10	
CCNA SWITCH/ROUT/WIRELESS 1	6		2			4					4			2		18	
CHEMISTRY FOR CONSERVATORS		2				2										4	
CHEMISTRY FOR CONSERVATORS LAB													4			4	
CHEMISTRY PRINCIPLES I	34	16	2	2	10			4								68	
CHEMISTRY PRINCIPLES I LAB													68			68	
CHEMISTRY PRINCIPLES II	54	8	10	4			2									78	
CHEMISTRY PRINCIPLES II LAB													78			78	

CHILDREN'S LITERATURE	27	8		2	4						2					43
CHLD HLTH SFTY NUT	10	6														16
CIVIL ENG CAPSTONE	6				2		2				2					12
CIVIL ENG INTERNSHIP	4										1					5
CIVIL ENG SEMINAR	4										1					5
CLIMATE CONTROL	12		2		2											16
CLINICAL CHEMISTRY	22	4	2	2							2					32
CLINICAL I	8															8
COLLEGE ALGEBRA	126	38	36	22	10	20		6	8	2	10			6		284
COLLEGE BUSINESS MATH	10	2	4				2									18
COMMUNITY FIELD LAB	2		1	1												4
COMP ACCT W QWBKS	2	2			2									2		8
COMPOSITION I	80	27	36	11	22	23	7	3	12	6	30	2		17		276
COMPOSITION II	296	129	94	47	67	38	14	26	14	2	8			14		749
CON MGT & EST	4					2										6
CREATIVE EXP FOR YOUNG CHILDREN		2	4													6
DATA BASE MGMNT	2															2
DC & AC MACHINERY	2	4														6
DC & AC MACHINERY LAB													6			6
DESIGN PROJECT HVAC	4		2	8	2											16
Diesel Engine Tech.	6															6
EARLY CHILDHOOD PRACTICUM	2	4														6
EARLY CHILDHOOD SEMINAR	6															6
EDUCATIONAL PSYCHOLOGY	14															14
ELECTRICAL CIRCUITS	4															4
ELECTRONIC HLTH REC WORKFLOW	28	4			2									2		36
ELECTRONICS CAPSTONE	4															4
ENGINEERING MATERIALS/CONST DESIGN	4		4								2					10
ENGRG MATLS LAB													10			10
ENVIRONMENT SCIENCE	6		2													8
ENVIRONMENT SCIENCE LAB													8			8
ETHICS	18	4	10	4	4	2	2	4	2	2	10			4		66
EXPERIENCING LITERATURE	12	22	16	2	12	4			2		2					72
FANTASY WORLDS	4	2														6
FIELD LAB MORRS,	3															3
FILM & LITERATURE	48		4			2		2	2		2					60
FIRE BEHAVIOR AND COMBUSTION	2															2
FIRE PROTECTIVE SYSTEMS	3															3
FORCED AIR SYSTEMS	10	4														14
FOUND EARLY LIT	4															4

FRENCH IV	8	4		2					2	2						18
Fuel Systems		4		2												6
Fund of Powertrain Tech	2															2
Fundamentals of MT	5	1			1											7
GENERAL PSYCHOLOGY	167	39	45	10	29	16	14	6	1	6	14			11		358
GEOLOGY	10	2	10	6		2	4				4			2		40
GLOBAL ENVIRONMENT/ENERGY	14	24	44	16	26	2	2	10	4	8						150
GLOBAL ENVIRONMENT/ENERGY LAB													152			152
GLOBAL TRADITIONS IN ART HISTORY	106	26	4	12	18	20	2	10	4	2	10			8		222
HAC INTERNSHIP	10															10
HAC SEMINAR	10															10
Heavy Equipment Vehicle Lab	10															10
HEMATOLOGY & COAGULATION	20		2								2					24
HISTORY OF AMERICAN ARCHIT II					2											2
HISTORY OF ROCK & ROLL	14					2	4	4			4					28
HTML WEB PAGE DESIGN	4	4									4					12
HUMAN BIOLOGY I	15	4	4	1		2		1	1		3					31
HUMAN BIOLOGY I LAB													31			31
HUMAN BIOLOGY II	8	10	4		2		2									26
HUMAN BIOLOGY II LAB													26			26
HUMAN DEVELOPMENT	76	11	4	2	12	3			2	1	10					121
HUMANITIES	1	1			1	1	1									5
HYD & HYDROLOGY	20		2			2					2					26
HYD & HYDROLOGY LAB													26			26
Hydraulics II	10															10
IMMUNOHEMATOLOGY	6															6
INT BUSINESS	6	10	4	4	4		2	4	8	2	6			4		54
INT COMPUTERS/OS	47	3	8	6	2	3			2		1			2		74
INT ICD-10CM & CPT-4	6			4										6		16
INT NURSE CONCEPT	12		32			2										46
INT NURSE CONCEPT CLIN													46			46
INT NURSE CONCEPT LAB													46			46
INTELLECTUAL WORLD HISTORY	8		2			2										12
INTERPERSONAL COMMUNICATIONS		2	10			6	2		4	2	8					34
INTERPERSONAL COMMUNICATIONS	26	14	4	3	3	3	1	1			3					58
INTERVIEW TECHNIQUES & CASEWORK	6															6
INTRO NETWORK SECURITY	8				2				2		2					14
INTRO OIL GAS DRILL		2			2											4
INTRO TO MEDIA	18	8	4		6	1		5								42
Intro to Music in Film	12		4	2												18

INTRODUCTION TO LITERATURE	36	14	4	10	6	2	2	2	2							78
INTRODUCTION TO BIOLOGY II	54	24	32	22	26	22	10	12	6	2	4			2		216
INTRODUCTION TO BIOLOGY II LAB													214	2		216
Introduction to Information Systems	6	14	4	8		2	2				6			4		46
IT PROJ DES/BLD	18	2												4		24
ITALIAN II	14		6			2										22
Kinesiology II	32	2	2													36
LEADERSHIP	2	2	2	4							2					12
LIFE SCIENCE	2	8	8	2	10			2								32
LIFE SCIENCE LAB													32			32
MACROECONOMICS	16	14	4	7	4	2	1	6	4					2		60
MANAGERIAL ACCT	8	4	6	2	6			4	4		8					42
MARRIAGE AND THE FAMILY	16			2	2											20
MASONRY & CERAMICS	2	1														3
Massage Business	18	2			2											22
Massage Pathophysiology	34	2														36
MATH FOR THE LIBERAL ARTS	56	10	2	4		2		2								76
MECH SYSTEMS	6	2	2		2											12
MED LAW & ETHIC	22		2	2	4	4			2							36
MED PRACTICUM	6															6
MED SEMINAR	4	1	1													6
MEDICAL TERMS	60	16	24		4	2		2	4		4			4		120
MENTAL HEALTH CONCEPTS	8		36			20								2		66
MENTAL HEALTH CONCEPTS CLIN													64	2		66
MENTAL HEALTH CONCEPTS LAB													64	2		66
MENTAL HEALTH PRACTICUM	10															10
MENTAL HEALTH SEMINAR	8	2														10
MICROBIOLOGY	47	19	18	9	5		2	4	4	2	10			16		136
MICROBIOLOGY LAB													120	16		136
MICROECONOMICS	18	20	2		22	6	4	6	4					2		84
MIG I	16	6			2											24
MOBILE WEB APPS	6		2								2					10
MODERN POETRY	42	6			2											50
MT CLINICAL	22															22
MT Law & Ethics	18				4											22
NEC	2		2													4
NETWORKING SYSTEMS	2		4	2		8			2							18
NORMAL NUTRITION	6	14	2	2		2								2		28
NUR CONCEPTS CLINICAL													32	8		40
NURSE AIDE	39	9	1		2		1				2			2		56

NURSE AIDE CLINICAL														54			54
NURSING CONCEPTS CLIN														36	2		38
NURSING CONCEPTS LAB														68	10		78
NURSING HEALTH CARE 2	10		34			20			4						10		78
NURSING II -PHARMACOLOGY PRAC NURS	4		12			14											30
NURSING III -FAMILY NSG ACROSS LIFE	2		16			12											30
NURSING III -FAMILY NSG CLINICAL														30			30
NURSING IV -ADV CONCEPTS IN PN CLIN														12			12
NURSING IV -ADVANCED CONCEPTS IN PN	2		5			4			1								12
NURSING PHARMACOLOGY	8		38			22					2				8		78
NURSING V - SEMINAR FOR PRACT NURSE	9		3														12
PC UPGRADE A+	4			2		2					2				4		14
PHILOSOPHY	4	4							2						2		12
PHLEBOTOMY	20	4															24
PHYSICS I	34		8			2			2		2						48
PHYSICS I LAB														48			48
PIPING INSTALLATION	10	4															14
PLASTER & COMPOSITION	6																6
POSITIVE GUIDANCE & BEHAVIOR MNGT	6									2							8
Power Brake Systems Lab	2																2
PRESERV CAPSTONE	3																3
PROGRAMMABLE LOGIC CONTROLLERS	6																6
PROGRAMMABLE LOGIC CONTROLS														6			6
PSYCHOLOGY OF ADOLESCENCE	24				4												28
RAD BIO & PROTECTION	23		3			1											27
RAD CLINICAL PRACT II	28																28
RAD CLINICAL PRACT III	27																27
RAD Clinical Pract V	52																52
RAD CONCEPTS II	26		2														28
RAD PROCEDURES II	22		6														28
RAD Reg Rew/Adv Imaging	48		2			2											52
RBT	8	2															10
REFRIG SERVICE REPAIR	8	2	2	2	2												16
RESEARCH & DOCUMENTATION	6																6
SCIENCE OF ENERGY	4		2		2												8
SCIENCE OF ENERGY LAB														8			8
SEMINAR I	8																8
Server Pro: Advanced	2			2					2								6
SHIELD METAL ARC WELDING III	8																8
SHORT STORIES	10	3	2	1	2												18

SOCIAL PROBLEMS	14	4	2		4								2		26
SOCIOLOGY	114	2	9		4	6		6	7	2	11		2		163
SOIL MECHANICS	8					4					2				14
SOIL MECHANICS LAB												14			14
SPANISH I	76	8	4	2	6	4							2		102
SPANISH II	104	36	24	16	18	20	2	10	2		2		2		236
SPANISH III	18		2			2									22
SPANISH IV	56	4	12	2	6	4		2					2		88
SPEECH	206	57	50	15	11	7	8	11	4	8	24		10		411
STAINED GLASS	4	2									2				8
STATE AND LOCAL GOVERNMENT	220	32	8	4	8			2			2				276
STATISTICS	164	30	40	10	27	11	2	6	8	4	10		12		324
STRENGTH MATERIALS	8		6								2				16
STUDENT LEARNING & SUCCESS	40	2	6	4	2	2		2	2		3		7		70
SUCCESS IN ONLINE LEARNING	36	6	5	5	4		1				5		3		65
SUPERVIS & MGMT	6	14	2		10						4				36
SURVEY OF AMERICAN LITERATURE I	14														14
SURVEY OF AMERICAN LITERATURE II	2			1			1								4
SURVEY OF BRITISH LITERATURE II	26	6													32
THE NOVEL													4		4
THEORIES OF PERSONALITY	8	4		2			2	2	2		2				22
THEORY OF REFRIGERATION	6	8													14
TIG I	4	6			4										14
TRADITIONS IN WORLD MUSIC	24														24
Trigger Point/Hot Stone Massage	20	2													22
TRIGONOMETRY	198	58	46	18		20	8	4	8				2		362
WEB SECURITY	2		4								2		2		10
WEB TECHNOLOGIES	4										2				6
WELD FABRICATION	8														8
WELD TESTING & METALLURGY	14														14
WELDING CAPSTONE	8														8
WELDING FUNDAMENTALS	18	4													22
WESTERN CIVILIZATION I	110	8	12	6	14	8	4								162
WESTERN CIVILIZATION II	90	10	12	2	4	8		6							132
WINDOWS PROFESSNAL	2				2					2					6
WORK SEQUENCE ASSIGN	4	6		2			2	2							16
WORKPLACE SAFETY	8										6				14
WORLD RELIGIONS	10	2	2	2	2						6		2		26
(blank)															
Grand Total	4999	1250	1210	453	603	511	165	232	184	61	345	2	1886	311	12212

ENROLLMENT REPORT

FA 2027

HEAD COUNT - 09/16

CREDIT HOURS - 09/16

FLAT - PREV YEAR

<u>Head Count by</u> <u>UGA Code</u>	<u>Current FA</u> <u>2027</u>	<u>Previous FA</u> <u>Semester</u>
1 - First Time From HS	95	102
2 - Other First Time	45	46
3 - Continuing	266	286
4 - Returning Student	42	53
5 - Transfer Student	31	24
H - CCP	1460	1472
Unknown / Null	2	7

<u>Credit Hours by</u> <u>UGA Code</u>	<u>Current FA</u> <u>2027</u>	<u>Previous FA</u> <u>Semester</u>
1 - First Time From HS	1412	1671
2 - Other First Time	623	656
3 - Continuing	2889	3513
4 - Returning Student	488	592
5 - Transfer Student	333	297
H - High School Student	9737	11137
Unknown / Null	27	104

<u>End FA Semester</u> <u>Head Count</u>	<u>End FA Semester</u> <u>Credit Hours</u>
101	1470
46	604
284	3096
54	543
23	239
1453	9718
	88

Grand Totals 1941 1990

Grand Totals 15509 17970

1967 15758

GOAL:

% of current year to head count goal : 0%

GOAL: 0

% of cr hrs current year to goal :

BUDGET:

BUDGET:

% of cr hrs current year to budget :

% current year to head count budget :

- 1 - Current Year High School Graduate First Time Enrolled as Undergraduate
2 - First Time Enrolled as Undergraduate/not current year high school graduate
3- Continuous Enrollment
4- Returning Student / previously enrolled, first term back
5- Transfer from another Institution
H- Currently enrolled in CCP
Unknown - UGA code has not been assigned

	<u>Credit</u> <u>Hours</u>	<u>Average</u> <u>Credit Hours</u>	<u>FTE'S</u>
CURRENT FA 2027	15509.00	7.99	1033.93
PREVIOUS FA	17970.00	9.03	1198.00
FINAL PREVIOUS FA	15758.00	8.01	1050.53
<u>GOAL</u>	<u>CR HRS</u>	<u>% Diff</u>	<u>FTE</u> <u>FTE Diff</u>
	GOAL	.00	.0% .00 1033.93

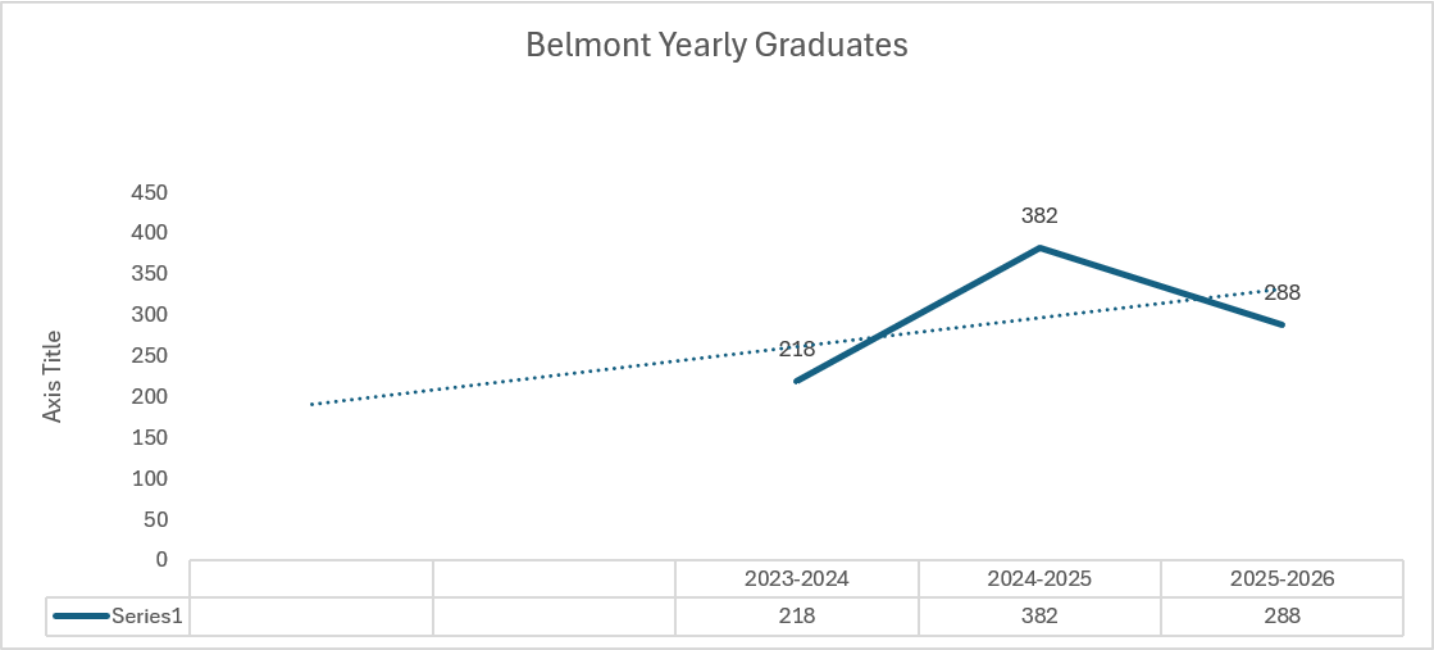
TAB B-6

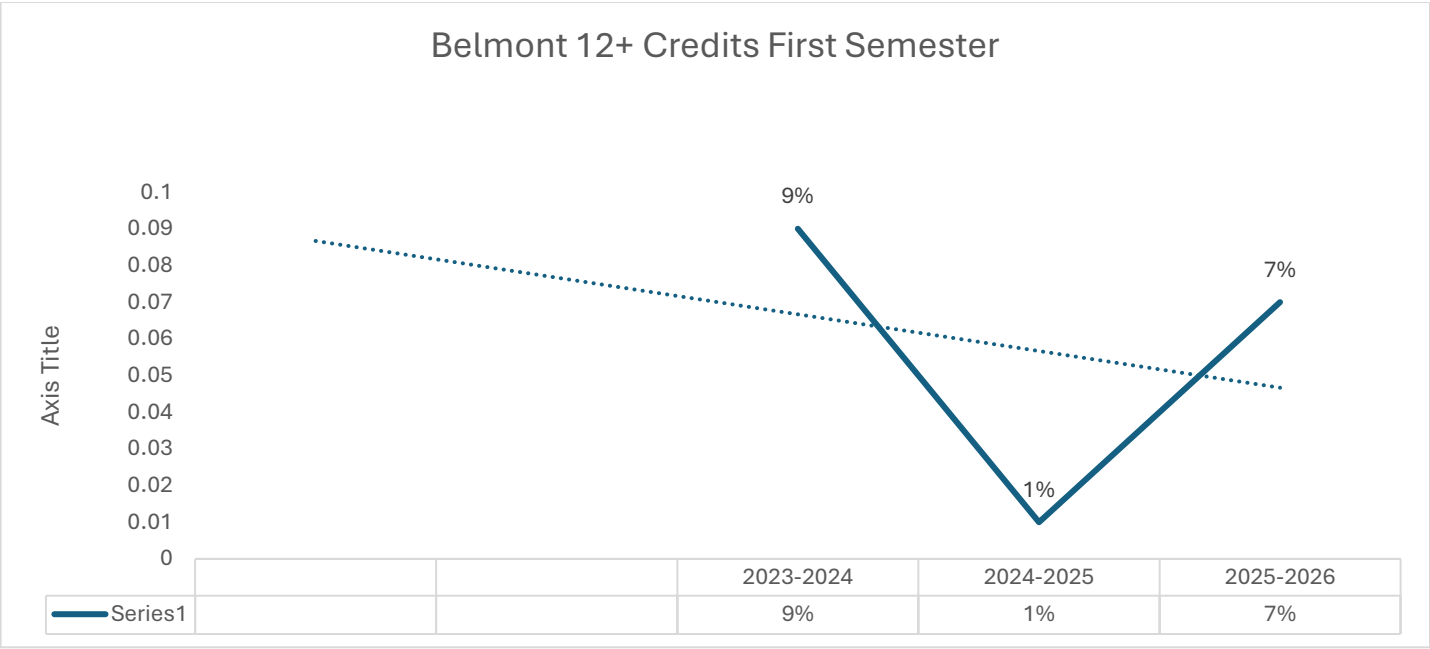
CONSENT AGENDA

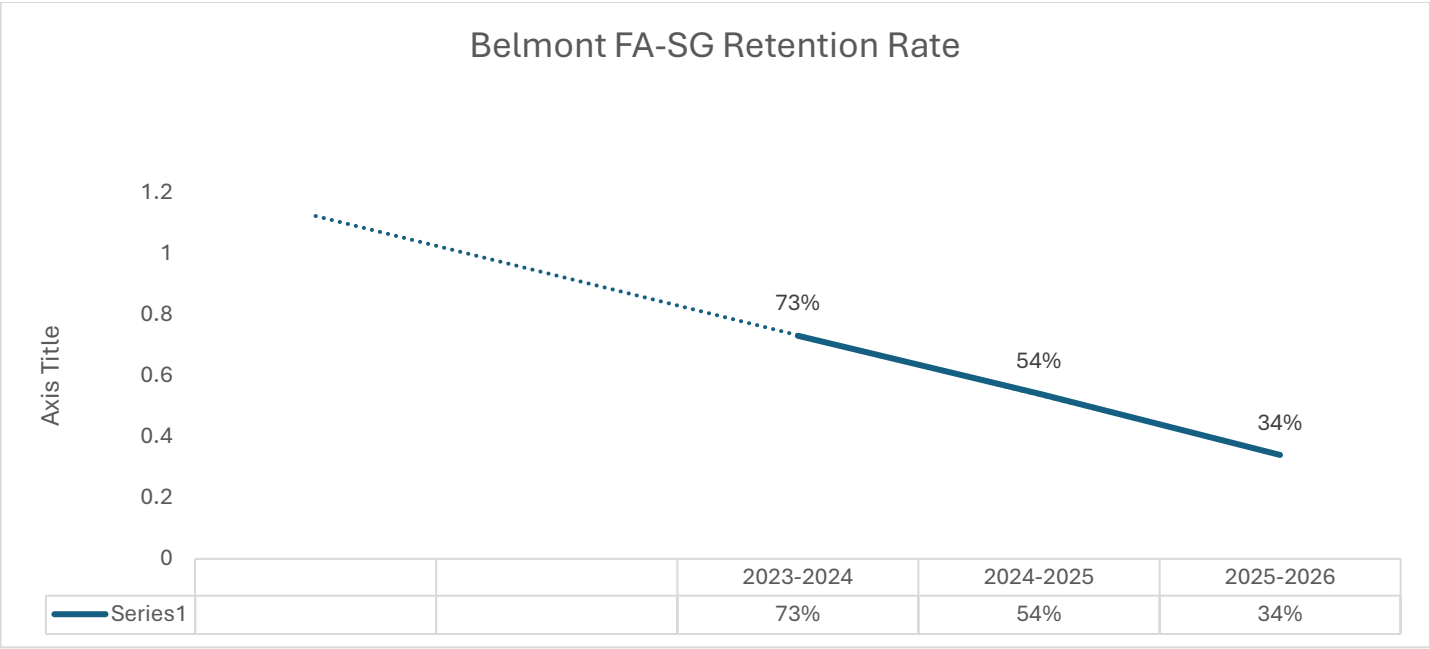
Monitoring Activities

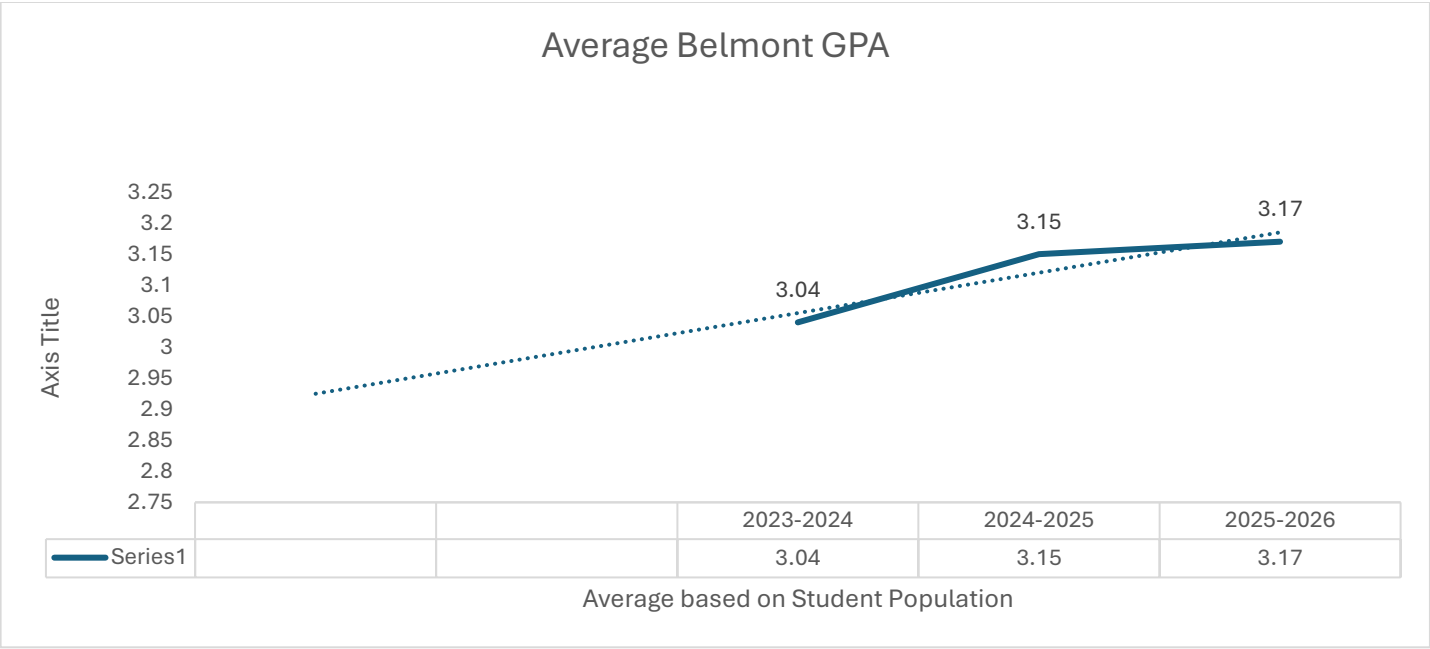
Annual KPI Update

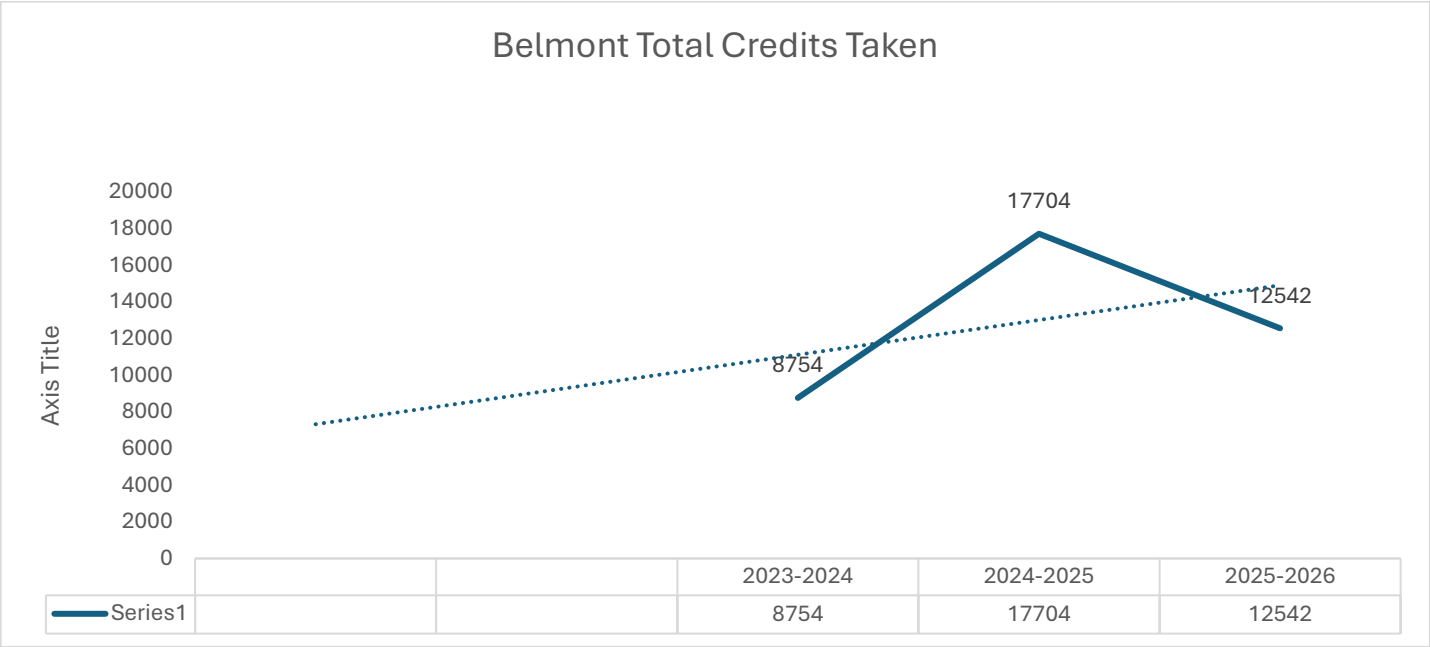
AGENDA ITEM B-6: ANNUAL KPI UPDATE
Board of Trustees Meeting Date: September 24, 2026











TAB C

CONSENT AGENDA

Administrative Items

TAB C-1

CONSENT AGENDA

Administrative Items

Authorization of Then and Now Purchase

AGENDA ITEM C-1: AUTHORIZATION OF THEN AND NOW PURCHASE
Board of Trustees Meeting Date: September 24, 2026

As required in ORC 5705.41(D) Board of Trustee authorization is required for payment of any invoice exceeding three thousand dollars that does not have prior approval through the purchase order process. Therefore, the Administration is seeking "Then and Now" payment authorization to the following vendor(s) as noted below:

Vendor	Description	Invoice	Purchase Order	Amount
Belmont Co Treasurer	331 Real Estate Tax	Invoice: 016313-8 Dated: 07/17/2026	PO Number: 38458 Dated: 08/08/2026	\$7,632.08

RECOMMENDATION: Recommend the Board authorize payment to the vendor(s) listed above for the amounts shown.

SUBMITTED BY: Janet Sempkowski, Director of Finance & CFO

TAB D

CONSENT AGENDA

Board Items

TAB D-1

CONSENT AGENDA

Board Items

Ratification of Employment - President

AGENDA ITEM D-1: RATIFICATION OF EMPLOYMENT Board of Trustees Meeting Date: September 24, 2026

It is requested that the Board approve the President's employment contact.

RECOMMENDATION: It is recommended that the Board of Trustees approve the President's employment contract.

SUBMITTED BY: Jason Huffman –Director of Human Resources.

TAB D-2

CONSENT AGENDA

Board Items

New Program Approval – Medication Aide

AGENDA ITEM D-2: NEW PROGRAM APPROVAL – MEDICATION AIDE Board of Trustees Meeting Date: September 24, 2026

Program: Medication Aide Certificate

Administration recommends approval of the new short-term, certificate, Medication Aide. The program is designed to address the growing workforce demand/community needs for qualified medication aides in long-term care, assisted living, and residential care facilities throughout Belmont College's service region. The proposed certificate provides an affordable, short-term educational option that allows students to quickly enter or advance within the healthcare workforce while helping regional employers meet critical staffing needs. The program also complements Belmont College's existing allied health offerings by providing a stackable option for continuing education.

RECOMMENDATION: It is recommended that the Board approve new program with the start date of fall semester, 2027.

SUBMITTED BY: Dr. Heather Davis, EVP, COO/ALO

Medication Aide Certificate

BIO 1110	Human Biology I	3
Med 1105	Medical Terminology	2
PSY 1120	General Psychology	3
AHT 1100	Nurse's Aide	4
AHT 2100	Medication Aide	5
	Total Credit Hours	17

Financials

Supplies

Item	Quantity	Estimated Cost
Lockable Medication Cart	1	\$1800-\$2500
Simulated Medication Packets (oral, eye drops, creams, inhalers, insulin pens, etc.)	Class Set	\$800-\$1500
Medication cups, souffle cups, pill crushers, pill splitters	Class Set	\$150
Medication administration records (MARS), binders, clipboards	12	\$150
Blood pressure cuffs and stethoscopes	6 each	\$600
Glucometers (training)	4	\$200
Lancet devices (training only)	4	\$100
PPE (gloves, masks, gowns)	Class supply	\$300
Hand sanitizer and disinfecting supplies	Class supply	\$200
Sharps containers	2	\$100
Simulated patient wristbands	24	\$50
Medication labels/barcodes	Class Supply	\$100
Practice Syringes (no needles) and oral syringes	Class Supply	\$150
Teaching manikins or task trainers (if not already available)	2-4	\$2000-\$4000
Lockable medication storage cabinet	1	\$500-\$1000
Student skills checklists and printing	Class	\$100

Ongoing Annual Consumable Costs

- For a cohort of 12 students, budget approximately:
- Simulation medications and disposable supplies: \$750-\$1500
- PPE and cleaning supplies: \$300-\$500
- Printing and replacement materials: \$200-\$400

Total Annual operating supplies: Approximately \$1250-\$2400

Faculty Costs

- \$2800 Medication Aid Adjunct Faculty Member

TAB D-3

CONSENT AGENDA

Board Items

New Program Approval – Esthetics

AGENDA ITEM D-3: NEW PROGRAM APPROVAL - ESTHETICS Board of Trustees Meeting Date: September 24, 2026

Program: Esthetics Certificate

The administration recommends Board of Trustees approval of the proposed Esthetic Long-Term Certificate. The certificate is designed to provide students with the education and technical skills necessary to prepare for entry-level employment in the esthetics industry and meet applicable state licensure requirements. The program supports the College's commitment to providing high-demand workforce programs that respond to regional employment needs and expand educational opportunities for students. This provides a stackable career path for our current massage therapy students and a pathway from career technical schools.

This long-term certificate is the first of several new programs. The curriculum will need to be approved by the Ohio State Cosmetology and Barber Board, and we will need to be approved as a school.

RECOMMENDATION: It is recommended that the Board approve new program with the start date of fall semester, 2027.

SUBMITTED BY: Dr. Heather Davis, EVP, COO/ALO

**Esthetics (EST)
Certificate**

FALL

Course Number	Course Name	Credits Hours	Clock Hours
MTC 1120	Communicable Disease, Sanitation, and Safety	3	48
EST 1000	Science of the Skin	4	64
EST 1100	Hair Removal	3	48
EST 1200	Skin Care Practices and Procedures	8	128
	Total	18	288

Spring

Course Number	Course Name	Credits Hours	Clock Hours
EST 1300	Make Up and Lashes	3	48
EST 1400	Facial Machines and Equipment	3	48
EST 1500	Salon Operations and Communication Skills	3	48
EST 1600	Skin Care Theory and Procedures	3	48
EST 1700	Skin Care Practices and Practices and Procedures: Clinical	8	128
	Total	20	320
	Total for Program	38	608

Financials

Supplies

Item	Quantity	Estimated Cost
Magnifying Lamps	4	\$75/each
Facial Steamers	4	\$40/each
Towel Warmers	4	\$60/each
Ring Lights	4	\$40/each
Ozone Facial Steams	4	\$200/each
Combination Steamer/Magnifying Units	2	\$85/each
Multifunction Facial Machines	4	\$1100/each
Microdermabrasion/Hydrofacial Machine	2	\$250
Red Light	4	\$216
Wax warmers	2	\$150
Paraffin	1	\$53
Waxing Supplies (Strips and Sticks)	1	\$40
Disposable Gloves	4	\$100
EPA Disinfectants	3	\$30/Gal
Covered Garbage Cans	4	\$75/Set
UV Sterilizer	1	\$79
Autoclave	1	\$600
Headbands	100	\$20/Set
Facial Brushes	25	\$10/Set
Extraction Tools	4	\$10/Set
Mixing Bowls	4	\$10/Set
Face Towels	18	\$24/Set
Skincare Products (Aveda or DMK)		Will contact both suppliers for potential education discount/contract.

The highlighted items are a one-time cost.

Faculty Costs

- Adjunct \$35.00/Hour, or
- Fall 15 Hours \$8,400 and
- Spring 20 Hours \$11,200

Estimated Tuition (Based on 8-Students)

Fall - 8 Students @ 18 Credit Hours = 144 (\$26,928)

Spring - 8 Students @ 20 Credit Hours = 160 (\$29,920)

Annual Tuition for 8 Students = \$56,848

TAB D-4

CONSENT AGENDA

Board Items

New Program Approval – Culinary Arts

AGENDA ITEM D-4: NEW PROGRAM APPROVAL – CULINARY ARTS Board of Trustees Meeting Date: September 24, 2026

Program: Culinary Certificate

The College is proposing a new Culinary Arts Long-Term Certificate to provide students with accessible, career-focused training in culinary preparation, food safety, kitchen operations, customer service, and restaurant management. The program will leverage the College's existing commercial kitchen facilities and provide students with significant hands-on, experiential learning opportunities. As an extension of the program, the College plans to operate a student-supported restaurant serving the campus and surrounding community, allowing students to apply their skills in an authentic work environment while gaining practical experience in food preparation, service, and day-to-day restaurant operations. The certificate will support regional workforce needs in the culinary and hospitality industries, provide students with a direct pathway to employment, and create an additional opportunity for the College to engage with and serve the local community.

RECOMMENDATION: It is recommended that the Board approve new program with the start date of fall semester, 2027.

SUBMITTED BY: Dr. Heather Davis, EVP, COO/ALO

Culinary Arts (CUL)

Certificate

Fall

Course Number	Course Title	Credits
CUL 1000	Introduction to Culinary Arts	3
CUL 1010	Food Safety & Sanitation	3
CUL 1020	Culinary Fundamentals I	3
CUL 1030	Menu Planning & Nutrition	2
CUL 1040	Restaurant Operations & Customer Service	3
CUL 1050	Practicum I – Teaching Restaurant	4
		18

Spring

Course Number	Course Title	Credits
CUL 2000	Culinary Fundamentals II	3
CUL 2010	Baking & Pastry Fundamentals	3
CUL 2020	Garde Manger & Cold Food Preparation	3
CUL 2030	Purchasing, Inventory & Cost Control	3
CUL 2040	Practicum II – Teaching Restaurant	4
		16
		Program Total 34

Financials

Supplies

N/A	
-----	--

Ongoing Annual Consumable Costs

Costs embedded within course fees.

Faculty Costs

- \$10,080 Culinary Adjunct Faculty Member/Fall Semester
- \$8,960 Culinary Adjunct Faculty Member/Spring Semester

TAB D-5

CONSENT AGENDA

Board Items

Program Name Change

AGENDA ITEM D-5: PROGRAM NAME CHANGE Board of Trustees Meeting Date: September 24, 2026
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Heavy Equipment Technology Program Name Change

Administration recommends approval to change the name of the **Heavy Equipment Technology** program to **Diesel Technology**. Initiated by the program faculty member and supported by the academic team, the proposed name more accurately reflects the program's curriculum, technical competencies, and the career opportunities for which students are prepared. The name **Diesel Technology** is also more widely recognized by industry and prospective students and will provide greater clarity regarding the program's focus. This change is intended to strengthen program visibility and recruitment while maintaining the program's established academic requirements, curriculum, and educational outcomes.

RECOMMENDATION: It is recommended that the Board approve the title change from Heavy Equipment Technology to Diesel Technology.

SUBMITTED BY: Dr. Heather Davis, EVP, COO/ALO

TAB D-6

CONSENT AGENDA

Board Items

Board Reporting Calendar

AGENDA ITEM D-6: BOARD REPORTING CALENDAR Board of Trustees Meeting Date: September 24, 2026

The revised Board of Trustees Reporting Calendar provides a centralized schedule of recurring reports, approvals, and compliance requirements that require Board review or action throughout the year. The calendar has been updated to incorporate the new reporting and compliance requirements established through **Senate Bill 1 (SB1)** and **House Bill 96 (HB96)**.

The calendar is intended to ensure that required items are presented to the Board in a timely manner, supporting compliance, transparency, and effective oversight of college operations. Items are scheduled, when possible, to align with the Board's regular meeting calendar and provide sufficient time for review and action.

RECOMMENDATION: It is recommended that the Board approve the revised Board of Trustees Reporting Calendar.

SUBMITTED BY: Dr. Heather Davis, EVP, COO/ALO

Board of Trustees Reporting Calendar

January
Semester Enrollment and Statistics for Spring Semester – Enrollment Report and Breakdown
Number of Applications with Yield, Conversion Rates
Tuition and Fee Comparison with Regional and Comparable Institutions
March
Gateway Math and English KPI
Persistence and College Course Completion KPI
Changes to Tuition and Fees (for BOT approval)
HB96 General Education Changes/Revisions
May
CCP Enrollment
Program Reviews
SB1 Program Inactivations/Waiver Recommendations
HB96 Annual Compliance Report
September
Semester Enrollment and Statistics for Fall Semester – Enrollment Report and Breakdown
Annual KPI Update
November
Graduation and Completion Rates; Graduation Rate Comparisons with Comparable Institutions
Student Satisfaction/Experience Surveys (CCSSE, Internal Surveys), Alternating Years
HB96 Annual Syllabus Compliance Report
SB1 Five-Year Institutional Cost Summary
HB96 General Education Review