



BELMONT
COLLEGE

**BOARD OF TRUSTEES
MEETING**

August 8, 2026

9:00 a.m.

Executive Offices

Belmont College
District Board of Trustees Meeting

August 8, 2026

9:00 a.m.

AGENDA

CALL TO ORDER

Mrs. Elizabeth Gates, Chair

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

Mrs. Elizabeth Gates, Chair

APPROVAL OF AGENDA

Mrs. Elizabeth Gates, Chair

CONSENT AGENDA

Board Items

- | | |
|-------------------------------------|------------|
| 1. Program Deactivation and Waivers | A-1 |
|-------------------------------------|------------|

EXECUTIVE SESSION

NEXT REGULAR MEETING

September 24, 2026
Belmont College – Executive Offices
6:00 p.m.

ADJOURNMENT

AGENDA ITEM A-1: PROGRAM DEACTIVATION AND WAIVERS Board of Trustees Meeting Date: August 8, 2026

As prescribed by the Ohio Department of Education, a state institution of higher education shall eliminate any undergraduate degree program it offers if the institution confers an average of fewer than five degrees in that program annually over any three-year period.

Programs subject to elimination pursuant to [ORC 3345.454](#) must be inactivated (date new students can no longer be admitted into the program) by August 15 following the completion of the academic year that triggered the program elimination.

Programs subject to elimination pursuant to [ORC Section 3345.454](#) the Ohio Department of Higher Education, attached are the following:

1. Program Elimination Requests for Waivers
 - a. Electronic Media
 - b. Industrial Electronics Technology
 - c. Early Childhood Education
 - d. Cyber Security and Computer Forensics
 - e. Networking

2. Change Request Forms - Program Inactivations
 - a. Water Quality Technician
 - b. Natural Resources
 - c. Allied Health Administration
 - d. Medical Assistant Technician

RECOMMENDATION: Recommend the Board approve the program deactivations and waivers listed above.

SUBMITTED BY: Carrie White, VP Academic Affairs



PROGRAM ELIMINATION
REQUEST FOR WAIVER

Programs subject to elimination pursuant to [ORC Section 3345.454](#) must be inactivated by **August 15** following the completion of the academic year that triggered the program elimination. To inactivate a program, follow the process described in the [Program Approval FAQs & Clarifications](#) and by appropriate accreditation agencies.

State institutions of higher education shall submit this form, by **July 15** following the completion of the academic year that triggered the program elimination, to request a waiver of the requirement to eliminate an undergraduate degree program. All requests, along with supporting documents, should be submitted to SB1@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents. **This requirement is limited to state institutions of higher education that have tenured faculty.**

OVERVIEW

Name of Institution of Higher Education:

Belmont College

Date of Submission:

July 15, 2026

Primary Institutional Contact for This Request:

Name	Carrie White
Title	CAO
Phone number	740-699-3808
E-mail	cwhite@belmontcollege.edu

Name of Program	CIP Code	Total Hours
Electronic Media	09.0702	64

SECTION 1: RATIONALE

1.1 Provide the rationale for the request to waive the requirement to eliminate the undergraduate degree program.

Belmont College respectfully requests an exception to the requirement to eliminate the Electronic Media degree program. Although current enrollment is below the established threshold, the program fulfills a critical workforce development need within the College's service region and directly supports the economic priorities of eastern Ohio.

The program aligns with Belmont College's mission to provide accessible, affordable, high-quality education that prepares graduates for high-demand occupations. The institution serves a predominantly rural region where employers report persistent workforce shortages in this discipline. Elimination of the program would significantly reduce educational access for place-bound students and limit the regional pipeline of qualified professionals.

The College recognizes the need to strengthen enrollment and has developed a comprehensive improvement strategy that includes targeted recruitment, expanded industry partnerships, employer engagement, enhanced student success initiatives, stackable credentials, and increased marketing efforts. These initiatives are expected to increase enrollment, improve student persistence, and enhance completion rates over the next four years.

Given the demonstrated regional workforce demand, employer support, and the strategic importance of this program to the College's mission, Belmont College requests approval to continue offering the Electronic Media program while implementing its enrollment growth and student success plan.

- 1.2** Indicate whether the institution consulted with advisory groups, business and industry, or other experts to assess whether to submit a request for an exception to maintain the program. If so, briefly describe the involvement of these groups.

Belmont College consulted with its Program Advisory Committee, regional employers, workforce development partners, faculty, and academic leadership to evaluate the future of the Electronic Media degree program.

The advisory committee reviewed current labor market information, regional employment projections, employer hiring trends, graduate outcomes, and anticipated workforce needs. Representatives from local education, technology and business and industry confirmed continued demand for graduates possessing the competencies developed through the program and expressed concern regarding the impact that program elimination would have on future workforce availability.

The College also reviewed regional economic development priorities and workforce reports to ensure alignment with employer demand. Based on these consultations, stakeholders unanimously recommended maintaining the program while implementing targeted enrollment growth and retention strategies.

SECTION 2: IMPACT OF PROGRAM ELIMINATION

2.1 How many students are currently enrolled in the program and what are their anticipated graduation dates? Give anticipated number of graduates by year for the next three years.

Year	Anticipated Number of Graduates
2026-2027	6
2027-2028	8
2028-2029	10

2.2 Provide a four-year plan for increasing enrollment, retention, and graduation.

Belmont College has developed a comprehensive four-year improvement plan to increase enrollment, retention, and graduation in the Electronic Media program.

Year One (2026–2027): Recruitment and Awareness

- Expand partnerships with regional school districts, career centers, and Ohio College Credit Plus (CCP) programs.
- Increase outreach to employees, industry professionals, advisors and local organizations.
- Promote stackable credentials and multiple entry points into the program.
- Enhance digital marketing emphasizing affordable tuition, flexible scheduling, and employment opportunities.

Year Two (2027–2028): Student Success and Retention

- Expand tutoring, mentoring, and academic support services.
- Increase financial aid awareness and scholarship opportunities for interested and qualified students.
- Strengthen faculty mentoring and cohort-building activities.

Year Three (2028–2029): Employer Engagement

- Develop additional partnerships with electronic media companies for field experiences and employment pipelines.
- Expand paid internships and work-based learning opportunities.
- Pursue grant opportunities supporting technician preparation and workforce development.

Year Four (2029–2030): Program Growth and Continuous Improvement

- Evaluate program outcomes using enrollment, retention, graduation, licensure, and employment data.
- Continue curriculum enhancements aligned with professional requirements and employer expectations.
- Expand transfer pathways from associate to bachelor's degree programs through articulation agreements with four-year institutions.

- Increase community engagement activities promoting careers in electronic media.

The College will monitor progress annually using key performance indicators including enrollment growth, fall-to-fall retention, graduation rates, licensure outcomes, employer satisfaction, and graduate employment. Improvement strategies will be adjusted based upon institutional assessment and workforce needs.

SECTION 3: WORKFORCE ALIGNMENT

3.1 Provide evidence of the needs assessment/market analysis, including economic and workforce needs data, that support the continuation of this program. Options and resources to meet this requirement may include, but are not limited to, the following:

- Institutions can find data on Ohio in-demand jobs at: <https://topjobs.ohio.gov/top-jobs-list>.
- Another site that can provide support for Ohio job needs is: <https://ohiolmi.com/Home/Projections/ProjectionsHome>.
- The U.S. Department of Labor has data at <https://www.bls.gov/emp/>. This data might supplement the above links.

Belmont College conducted a comprehensive workforce needs assessment to evaluate the continued demand for graduates of the Electronic Media program. The assessment included review of Ohio workforce projections, regional labor market information, employer input, and workforce reports.

The analysis demonstrates sustained demand for electronic media technicians throughout eastern Ohio. This program provides essential technical training tailored to regional broadcast and digital media employers. Recent curricular updates have integrated modern and digital production standards, which we project will increase enrollment above the statutory threshold within four academic years.

Ohio continues to identify education occupations among those experiencing significant workforce needs. State workforce projections indicate ongoing openings resulting from both employment growth and replacement of retiring technicians. These needs are particularly pronounced in rural communities served by Belmont College, where local electronic media preparation programs are essential to maintaining an adequate workforce.

Regional employers participating on the electronic media Advisory Committee confirmed continued hiring needs and emphasized the importance of maintaining a local technician preparation program. Employers noted that Belmont College graduates are well prepared to meet workforce expectations and frequently remain employed within the College's service region, strengthening the local workforce.

Based on employer feedback, regional workforce demand, graduate employment outcomes, and state labor market projections, Belmont College concludes that continuation of the Electronic Media program is essential to meeting the current and future workforce needs of eastern Ohio.

SECTION 4: ACCREDITATION/CERTIFICATION/LICENSURE

4.1 Is the program accredited by a specialized or programmatic accreditation organization? If so, provide the results of the most recent accreditation review.

4.2 Does the program lead to professional certification or licensure? If yes, please list the name of the credential to be earned upon completion of the program.

SECTION 5: BUDGET, RESOURCES, AND FACILITIES

5.1 Complete the table below to describe the financial plan/budget for the next four years of program operation. Verification and signature by the Chief Financial Officer (CFO) are required.

	Year 1		Year 2		Year 3		Year 4	
	New	Returning	New	Returning	New	Returning	New	Returning
I. Projected Enrollment*								
Head-count full time	5	3	6	6	6	9	6	12
Head-count part time	3	3	3	5	3	6	3	7
Total Full Time Equivalent (FTE) Enrollment	11		16		20		23	
			80%		80%		80%	
II. Projected Program Revenue								
Tuition (paid by student or sponsor)	\$ 71,198		\$ 103,560		\$ 126,214		\$ 148,868	
Expected state subsidy	\$ 64,878		\$ 94,368		\$ 115,011		\$ 135,654	
Externally funded stipends, as applicable								
Other income (if applicable, describe in narrative section below)								
Total Projected Program Revenue	\$ 136,076		\$ 197,928		\$ 241,225		\$ 284,522	
III. Program Expenses*								
Personnel								
• Instruction (technical, professional and general education)								
Full _____								
Part Time __2__								
• Non-instruction (indicate role(s) in narrative section below)								
Full _____								
Part time _____	\$33,600		\$50,400		\$63,000		\$75,600	
Facilities and Administrative (F&A) costs	\$28,089		\$28,089		\$28,089		\$28,089	
Scholarship/stipend support (if applicable, describe in narrative section below)								
Additional library resources (if applicable, describe in narrative section below)								
Additional technology or equipment needs (if applicable, describe in narrative section below)								

Other expenses (if applicable, describe in the narrative section below)				
Total Projected Expenses	\$ 61,689	\$ 78,489	\$ 91,089	\$ 103,689
Net Income**	\$ 74,387	\$ 119,439	\$ 150,136	\$ 180,833

*If faculty/staff are shared with other departments, provide the cost allocation for this program.

**Provide justification for programs operating at a net loss in year four.

Retention Calculation:

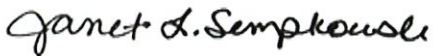
(Provide details, including applicable source(s) such as national data resources, regarding the retention calculation to determine the number of returning students for the projected enrollment. See National Data Resources: IPEDS: [IPEDS Graduation and Retention Rates](#) and [National Student Clearing House](#). If the national retention rates were not used, provide rationale for the deviation.)

Budget Narrative:

(Use narrative to provide additional information as needed based on the responses provided above, including justification for a net loss in year four, if applicable).

Verification and Signature

Janet Sempkowski verifies that the information in the fiscal impact statement is truthful and accurate.



Signature of the Chief Financial Officer

SECTION 6: VERIFICATION AND SIGNATURE

Belmont College verifies that the information in the application is truthful and accurate.

Signature of the President, or the President's designee



Dr. Paul Gasparro, President



Date



PROGRAM ELIMINATION
REQUEST FOR WAIVER

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OVERVIEW

Name of Institution of Higher Education:

Belmont College

Date of Submission:

July 15, 2026

Primary Institutional Contact for This Request:

Name	Carrie White
Title	CAO
Phone number	740-699-3808
E-mail	cwhite@belmontcollege.edu

Name of Program	CIP Code	Total Hours
Industrial Electronics Technology (IET)	47.0105	65

SECTION 1: RATIONALE

1.1 Provide the rationale for the request to waive the requirement to eliminate the undergraduate degree program.

Belmont College respectfully requests an exception to the requirement to eliminate the Industrial Electronics Technology (IET) degree program. Although current enrollment is below the established threshold, the program fulfills a critical workforce development need within the College's service region and directly supports the economic priorities of eastern Ohio.

The program aligns with Belmont College's mission to provide accessible, affordable, high-quality education that prepares graduates for high-demand occupations. The institution serves a predominantly rural region where employers report persistent workforce shortages in this discipline. Elimination of the IET program would significantly reduce educational access for place-bound students and limit the regional pipeline of qualified professionals.

The College recognizes the need to strengthen enrollment and has developed a comprehensive improvement strategy that includes targeted recruitment, expanded industry partnerships, employer engagement, enhanced student success initiatives, stackable credentials, and increased marketing efforts. These initiatives are expected to increase enrollment, improve student persistence, and enhance completion rates over the next four years.

Given the demonstrated regional workforce demand, employer support, and the strategic importance of this program to the College's mission, Belmont College requests approval to continue offering the IET program while implementing its enrollment growth and student success plan.

- 1.2** Indicate whether the institution consulted with advisory groups, business and industry, or other experts to assess whether to submit a request for an exception to maintain the program. If so, briefly describe the involvement of these groups.

Belmont College consulted with its Program Advisory Committee, regional employers, workforce development partners, faculty, and academic leadership to evaluate the future of the IET degree program.

The advisory committee reviewed current labor market information, regional employment projections, employer hiring trends, graduate outcomes, and anticipated workforce needs. Representatives from local education, business and industry confirmed continued demand for graduates possessing the competencies developed through the program and expressed concern regarding the impact that program elimination would have on future workforce availability.

The College also reviewed regional economic development priorities and workforce reports to ensure alignment with employer demand. Based on these consultations, stakeholders unanimously recommended maintaining the IET program while implementing targeted enrollment growth and retention strategies.

SECTION 2: IMPACT OF PROGRAM ELIMINATION

2.1 How many students are currently enrolled in the program and what are their anticipated graduation dates? Give anticipated number of graduates by year for the next three years.

Year	Anticipated Number of Graduates
2026-2027	6
2027-2028	8
2028-2029	10

2.2 Provide a four-year plan for increasing enrollment, retention, and graduation.

Belmont College has developed a comprehensive four-year improvement plan to increase enrollment, retention, and graduation in the IET program.

Year One (2026–2027): Recruitment and Awareness

- Expand partnerships with regional school districts, career centers, and Ohio College Credit Plus (CCP) programs.
- Increase outreach to employees, industry professionals, advisors and local organizations.
- Promote stackable credentials and multiple entry points into the program.
- Enhance digital marketing emphasizing affordable tuition, flexible scheduling, and employment opportunities.

Year Two (2027–2028): Student Success and Retention

- Expand tutoring, mentoring, and academic support services.
- Increase financial aid awareness and scholarship opportunities for interested and qualified students.
- Strengthen faculty mentoring and cohort-building activities.

Year Three (2028–2029): Employer Engagement

- Develop additional partnerships with Industrial Electronics companies for field experiences and employment pipelines.
- Expand paid internships and work-based learning opportunities in IET.
- Pursue grant opportunities supporting technician preparation and workforce development.

Year Four (2029–2030): Program Growth and Continuous Improvement

- Evaluate program outcomes using enrollment, retention, graduation, licensure, and employment data.
- Continue curriculum enhancements aligned with professional requirements and employer expectations.
- Expand transfer pathways from associate to bachelor's degree programs through articulation agreements with four-year institutions.

- Increase community engagement activities promoting careers in IET.

The College will monitor progress annually using key performance indicators including enrollment growth, fall-to-fall retention, graduation rates, licensure outcomes, employer satisfaction, and graduate employment. Improvement strategies will be adjusted based upon institutional assessment and workforce needs.

SECTION 3: WORKFORCE ALIGNMENT

3.1 Provide evidence of the needs assessment/market analysis, including economic and workforce needs data, that support the continuation of this program. Options and resources to meet this requirement may include, but are not limited to, the following:

- Institutions can find data on Ohio in-demand jobs at: <https://topjobs.ohio.gov/top-jobs-list>.
- Another site that can provide support for Ohio job needs is: <https://ohiolmi.com/Home/Projections/ProjectionsHome>.
- The U.S. Department of Labor has data at <https://www.bls.gov/emp/>. This data might supplement the above links.

Belmont College conducted a comprehensive workforce needs assessment to evaluate the continued demand for graduates of the IET program. The assessment included review of Ohio workforce projections, regional labor market information, employer input, and workforce reports.

The analysis demonstrates sustained demand for industrial electronics technicians throughout eastern Ohio. This program provides essential technical training tailored to regional technical employers. Recent curricular updates have integrated modern technical standards, which we project will increase enrollment above the statutory threshold within four academic years.

State workforce projections indicate ongoing openings resulting from both employment growth and replacement of retiring technicians. These needs are particularly pronounced in rural communities served by Belmont College, where local industrial electronics preparation programs are essential to maintaining an adequate workforce.

Regional employers participating on the IET Advisory Committee confirmed continued hiring needs and emphasized the importance of maintaining a local technician preparation program. Employers noted that Belmont College graduates are well prepared to meet workforce expectations and frequently remain employed within the College's service region, strengthening the local workforce.

Based on employer feedback, regional workforce demand, graduate employment outcomes, and state labor market projections, Belmont College concludes that continuation of the IET program is essential to meeting the current and future workforce needs of eastern Ohio.

SECTION 4: ACCREDITATION/CERTIFICATION/LICENSURE

4.1 Is the program accredited by a specialized or programmatic accreditation organization? If so, provide the results of the most recent accreditation review.

4.2 Does the program lead to professional certification or licensure? If yes, please list the name of the credential to be earned upon completion of the program.

SECTION 5: BUDGET, RESOURCES, AND FACILITIES

5.1 Complete the table below to describe the financial plan/budget for the next four years of program operation. Verification and signature by the Chief Financial Officer (CFO) are required.

	Year 1		Year 2		Year 3		Year 4	
	New	Returning	New	Returning	New	Returning	New	Returning
I. Projected Enrollment*								
Head-count full time	5	3	6	6	6	9	6	12
Head-count part time	3	2	3	4	3	5	3	6
Total Full Time Equivalent (FTE) Enrollment	11		16		19		23	
*Describe the calculation used for retention below.			80%		80%		80%	
II. Projected Program Revenue								
Tuition (paid by student or sponsor)	\$ 67,961		\$ 100,324		\$ 122,978		\$ 145,631	
Expected state subsidy	\$ 61,929		\$ 91,419		\$ 112,062		\$ 132,705	
Externally funded stipends, as applicable								
Other income (if applicable, describe in narrative section below)								
Total Projected Program Revenue	\$ 129,890		\$ 191,743		\$ 235,040		\$ 278,336	
III. Program Expenses*								
Personnel								
• Instruction (technical, professional and general education)								
Full _____								
Part Time __3__								
• Non-instruction (indicate role(s) in narrative section below)								
Full _____								
Part time _____	\$33,600		\$50,400		\$63,000		\$75,600	
Facilities and Administrative (F&A) costs	\$28,089		\$28,089		\$28,089		\$28,089	
Scholarship/stipend support (if applicable, describe in narrative section below)								
Additional library resources (if applicable, describe in narrative section below)								
Additional technology or equipment needs (if applicable, describe in narrative section below)								

Other expenses (if applicable, describe in the narrative section below)				
Total Projected Expenses	\$ 61,689	\$ 78,489	\$ 91,089	\$ 103,689
Net Income**	\$ 68,201	\$ 113,254	\$ 143,951	\$ 174,647

*If faculty/staff are shared with other departments, provide the cost allocation for this program.

**Provide justification for programs operating at a net loss in year four.

Retention Calculation:

(Provide details, including applicable source(s) such as national data resources, regarding the retention calculation to determine the number of returning students for the projected enrollment. See National Data Resources: IPEDS: [IPEDS Graduation and Retention Rates](#) and [National Student Clearing House](#). If the national retention rates were not used, provide rationale for the deviation.)

Budget Narrative:

(Use narrative to provide additional information as needed based on the responses provided above, including justification for a net loss in year four, if applicable).

Verification and Signature

Janet Sempkowski verifies that the information in the fiscal impact statement is truthful and accurate.



Signature of the Chief Financial Officer

SECTION 6: VERIFICATION AND SIGNATURE

Belmont College verifies that the information in the application is truthful and accurate.

Signature of the President, or the President's designee

Paul Gasparro
Dr. Paul Gasparro, President

15 July 26
Date



PROGRAM ELIMINATION
REQUEST FOR WAIVER

Programs subject to elimination pursuant to [ORC Section 3345.454](#) must be inactivated by **August 15** following the completion of the academic year that triggered the program elimination. To inactivate a program, follow the process described in the [Program Approval FAQs & Clarifications](#) and by appropriate accreditation agencies.

State institutions of higher education shall submit this form, by **July 15** following the completion of the academic year that triggered the program elimination, to request a waiver of the requirement to eliminate an undergraduate degree program. All requests, along with supporting documents, should be submitted to SB1@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents. **This requirement is limited to state institutions of higher education that have tenured faculty.**

OVERVIEW

Name of Institution of Higher Education:

Belmont College

Date of Submission:

July 15, 2026

Primary Institutional Contact for This Request:

Name	Carrie White
Title	CAO
Phone number	740-699-3808
E-mail	cwhite@belmontcollege.edu

Name of Program	CIP Code	Total Hours
Early Childhood Education	13.1210	63.5

SECTION 1: RATIONALE

1.1 Provide the rationale for the request to waive the requirement to eliminate the undergraduate degree program.

Belmont College respectfully requests an exception to the requirement to eliminate the Early Childhood Education (EDU) degree program. Although current enrollment is below the established threshold, the program fulfills a critical workforce development need within the College's service region and directly supports the economic priorities of eastern Ohio.

The program aligns with Belmont College's mission to provide accessible, affordable, high-quality education that prepares graduates for high-demand occupations. The institution serves a predominantly rural region where employers report persistent workforce shortages in this discipline. Elimination of the program would significantly reduce educational access for place-bound students and limit the regional pipeline of qualified professionals.

The College recognizes the need to strengthen enrollment and has developed a comprehensive improvement strategy that includes targeted recruitment, expanded secondary school partnerships, employer engagement, enhanced student success initiatives, stackable credentials, and increased marketing efforts. These initiatives are expected to increase enrollment, improve student persistence, and enhance completion rates over the next four years.

Given the demonstrated regional workforce demand, employer support, and the strategic importance of this program to the College's mission, Belmont College requests approval to continue offering the EDU program while implementing its enrollment growth and student success plan.

- 1.2** Indicate whether the institution consulted with advisory groups, business and industry, or other experts to assess whether to submit a request for an exception to maintain the program. If so, briefly describe the involvement of these groups.

Belmont College consulted with its Program Advisory Committee, regional employers, workforce development partners, faculty, and academic leadership to evaluate the future of the Early Childhood Education degree program.

The advisory committee reviewed current labor market information, regional employment projections, employer hiring trends, graduate outcomes, and anticipated workforce needs. Representatives from local education, business and industry confirmed continued demand for graduates possessing the competencies developed through the program and expressed concern regarding the impact that program elimination would have on future workforce availability.

The College also reviewed regional economic development priorities and workforce reports to ensure alignment with employer demand. Based on these consultations, stakeholders unanimously recommended maintaining the program while implementing targeted enrollment growth and retention strategies.

SECTION 2: IMPACT OF PROGRAM ELIMINATION

2.1 How many students are currently enrolled in the program and what are their anticipated graduation dates? Give anticipated number of graduates by year for the next three years.

Year	Anticipated Number of Graduates
2026-2027	6
2027-2028	8
2028-2029	10

2.2 Provide a four-year plan for increasing enrollment, retention, and graduation.

Belmont College has developed a comprehensive four-year improvement plan to increase enrollment, retention, and graduation in the Early Childhood Education program.

Year One (2026–2027): Recruitment and Awareness

- Expand partnerships with regional school districts, career centers, and Ohio College Credit Plus (CCP) programs.
- Increase outreach to preschool employees, paraprofessionals, substitute teachers, and childcare professionals seeking licensure or degree completion.
- Promote stackable credentials and multiple entry points into the program.
- Enhance digital marketing emphasizing affordable tuition, flexible scheduling, and employment opportunities.

Year Two (2027–2028): Student Success and Retention

- Implement intrusive advising and early-alert interventions for at-risk students.
- Expand tutoring, mentoring, and academic support services.
- Increase financial aid awareness and scholarship opportunities for education students.
- Strengthen faculty mentoring and cohort-building activities.

Year Three (2028–2029): Employer Engagement

- Develop additional partnerships with regional school districts, Head Start agencies, and licensed childcare providers for field experiences and employment pipelines.
- Expand paid internships and work-based learning opportunities.
- Pursue grant opportunities supporting educator preparation and workforce development.

Year Four (2029–2030): Program Growth and Continuous Improvement

- Evaluate program outcomes using enrollment, retention, graduation, licensure, and employment data.
- Continue curriculum enhancements aligned with Ohio educator licensure requirements and employer expectations.

- Expand transfer pathways from associate to bachelor's degree programs through articulation agreements with four-year institutions.
- Increase community engagement activities promoting careers in early childhood education.

The College will monitor progress annually using key performance indicators including enrollment growth, fall-to-fall retention, graduation rates, licensure outcomes, employer satisfaction, and graduate employment. Improvement strategies will be adjusted based upon institutional assessment and workforce needs.

SECTION 3: WORKFORCE ALIGNMENT

3.1 Provide evidence of the needs assessment/market analysis, including economic and workforce needs data, that support the continuation of this program. Options and resources to meet this requirement may include, but are not limited to, the following:

- Institutions can find data on Ohio in-demand jobs at: <https://topjobs.ohio.gov/top-jobs-list>.
- Another site that can provide support for Ohio job needs is: <https://ohiolmi.com/Home/Projections/ProjectionsHome>.
- The U.S. Department of Labor has data at <https://www.bls.gov/emp/>. This data might supplement the above links.

Belmont College conducted a comprehensive workforce needs assessment to evaluate the continued demand for graduates of the Early Childhood Education program. The assessment included review of Ohio workforce projections, regional labor market information, employer input, and educator workforce reports.

The analysis demonstrates sustained demand for qualified early childhood educators throughout eastern Ohio. School districts, Head Start programs, childcare centers, and preschool providers continue to experience difficulty recruiting and retaining licensed educators due to workforce shortages, employee retirements, and increasing demand for high-quality early learning services.

Ohio continues to identify education occupations among those experiencing significant workforce needs. State workforce projections indicate ongoing openings resulting from both employment growth and replacement of retiring educators. These needs are particularly pronounced in rural communities served by Belmont College, where local educator preparation programs are essential to maintaining an adequate workforce.

Regional employers participating on the Early Childhood Education Advisory Committee confirmed continued hiring needs and emphasized the importance of maintaining a local educator preparation program. Employers noted that Belmont College graduates are well prepared to meet workforce expectations and frequently remain employed within the College's service region, strengthening the local education workforce.

The program also supports statewide initiatives to expand access to high-quality preschool education and increase the number of qualified educators serving young children. Maintaining the program aligns with Ohio's priorities for strengthening the educator pipeline and improving educational outcomes for children from birth through grade five.

Based on employer feedback, regional workforce demand, graduate employment outcomes, and state labor market projections, Belmont College concludes that continuation of the Early Childhood Education program is essential to meeting the current and future workforce needs of eastern Ohio.

SECTION 4: ACCREDITATION/CERTIFICATION/LICENSURE

4.1 Is the program accredited by a specialized or programmatic accreditation organization? If so, provide the results of the most recent accreditation review.

4.2 Does the program lead to professional certification or licensure? If yes, please list the name of the credential to be earned upon completion of the program.

Pre-K Praxis exam qualification
State teacher licensure qualification

SECTION 5: BUDGET, RESOURCES, AND FACILITIES

5.1 Complete the table below to describe the financial plan/budget for the next four years of program operation. Verification and signature by the Chief Financial Officer (CFO) are required.

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*Describe the calculation used for retention below.			80%		80%		80%	
II. Projected Program Revenue								
Tuition (paid by student or sponsor)	\$ 71,198		\$ 103,560		\$ 126,214		\$ 148,868	
Expected state subsidy	\$ 64,878		\$ 94,368		\$115,011		\$ 135,654	
Externally funded stipends, as applicable								
Other income (if applicable, describe in narrative section below)								
Total Projected Program Revenue	\$ 136,076		\$ 197,928		\$ 241,225		\$ 284,522	

III. Program Expenses*				
Personnel				
• Instruction (technical, professional and general education) Full ___1___ Part Time _____ • Non-instruction (indicate role(s) in narrative section below) Full _____ Part time _____	\$89,335	\$89,335	\$89,335	\$89,335
Facilities and Administrative (F&A) costs	\$28,089	\$28,089	\$28,089	\$28,089
Scholarship/stipend support (if applicable, describe in narrative section below)				
Additional library resources (if applicable, describe in narrative section below)				
Additional technology or equipment needs (if applicable, describe in narrative section below)				
Other expenses (if applicable, describe in the narrative section below)				
Total Projected Expenses	\$ 117,424	\$ 117,424	\$ 117,424	\$ 117,424
Net Income**	\$ 18,652	\$ 80,504	\$ 123,801	\$ 167,098

*If faculty/staff are shared with other departments, provide the cost allocation for this program.

**Provide justification for programs operating at a net loss in year four.

Retention Calculation:

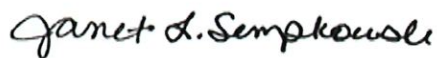
(Provide details, including applicable source(s) such as national data resources, regarding the retention calculation to determine the number of returning students for the projected enrollment. See National Data Resources: IPEDS: [IPEDS Graduation and Retention Rates](#) and [National Student Clearing House](#). If the national retention rates were not used, provide rationale for the deviation.)

Budget Narrative:

(Use narrative to provide additional information as needed based on the responses provided above, including justification for a net loss in year four, if applicable).

Verification and Signature

Janet Sempkowski verifies that the information in the fiscal impact statement is truthful and accurate.



Signature of the Chief Financial Officer

SECTION 6: VERIFICATION AND SIGNATURE

Belmont College verifies that the information in the application is truthful and accurate.

Signature of the President, or the President's designee

Paul Gasparro
Dr. Paul Gasparro, President

15 July 26
Date



PROGRAM ELIMINATION
REQUEST FOR WAIVER

Programs subject to elimination pursuant to [ORC Section 3345.454](#) must be inactivated **by August 15** following the completion of the academic year that triggered the program elimination. To inactivate a program, follow the process described in the [Program Approval FAQs & Clarifications](#) and by appropriate accreditation agencies.

State institutions of higher education shall submit this form, **by July 15** following the completion of the academic year that triggered the program elimination, to request a waiver of the requirement to eliminate an undergraduate degree program. All requests, along with supporting documents, should be submitted to SB1@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents. **This requirement is limited to state institutions of higher education that have tenured faculty.**

OVERVIEW

Name of Institution of Higher Education:

Belmont College

Date of Submission:

July 15, 2026

Primary Institutional Contact for This Request:

Name	Carrie White
Title	CAO
Phone number	740-699-3808
E-mail	cwhite@belmontcollege.edu

Name of Program	CIP Code	Total Hours
Cyber Security and Computer Forensics	11.1003	61

SECTION 1: RATIONALE

1.1 Provide the rationale for the request to waive the requirement to eliminate the undergraduate degree program.

Belmont College respectfully requests an exception to the requirement to eliminate the Cyber Security and Computer Forensics (CSF) degree program. Although current enrollment is below the established threshold, the program fulfills a critical workforce development need within the College's service region and directly supports the economic priorities of eastern Ohio.

The program aligns with Belmont College's mission to provide accessible, affordable, high-quality education that prepares graduates for high-demand occupations. The institution serves a predominantly rural region where employers report persistent workforce shortages in this discipline. Elimination of the program would significantly reduce educational access for place-bound students and limit the regional pipeline of qualified professionals.

The College recognizes the need to strengthen enrollment and has developed a comprehensive improvement strategy that includes targeted recruitment, expanded industry partnerships, employer engagement, enhanced student success initiatives, stackable credentials, and increased marketing efforts. These initiatives are expected to increase enrollment, improve student persistence, and enhance completion rates over the next four years.

Given the demonstrated regional workforce demand, employer support, and the strategic importance of this program to the College's mission, Belmont College requests approval to continue offering the program while implementing its enrollment growth and student success plan.

- 1.2** Indicate whether the institution consulted with advisory groups, business and industry, or other experts to assess whether to submit a request for an exception to maintain the program. If so, briefly describe the involvement of these groups.

Belmont College consulted with its Program Advisory Committee, regional employers, workforce development partners, faculty, and academic leadership to evaluate the future of the CSF degree program.

The advisory committee reviewed current labor market information, regional employment projections, employer hiring trends, graduate outcomes, and anticipated workforce needs. Representatives from local education, business and technology industry confirmed continued demand for graduates possessing the competencies developed through the program and expressed concern regarding the impact that program elimination would have on future workforce availability.

The College also reviewed regional economic development priorities and workforce reports to ensure alignment with employer demand. Based on these consultations, stakeholders unanimously recommended maintaining the CSF program while implementing targeted enrollment growth and retention strategies.

SECTION 2: IMPACT OF PROGRAM ELIMINATION

2.1 How many students are currently enrolled in the program and what are their anticipated graduation dates? Give anticipated number of graduates by year for the next three years.

Year	Anticipated Number of Graduates
2026-2027	6
2027-2028	8
2028-2029	10

2.2 Provide a four-year plan for increasing enrollment, retention, and graduation.

Belmont College has developed a comprehensive four-year improvement plan to increase enrollment, retention, and graduation in the CSF program.

Year One (2026–2027): Recruitment and Awareness

- Expand partnerships with regional school districts, career centers, and Ohio College Credit Plus (CCP) programs.
- Increase outreach to employees, industry professionals, advisors and local organizations.
- Promote stackable credentials and multiple entry points into the program.
- Enhance digital marketing emphasizing affordable tuition, flexible scheduling, and employment opportunities.

Year Two (2027–2028): Student Success and Retention

- Expand tutoring, mentoring, and academic support services.
- Increase financial aid awareness and scholarship opportunities for qualified students.
- Strengthen faculty mentoring and cohort-building activities.

Year Three (2028–2029): Employer Engagement

- Develop additional partnerships with Cybersecurity companies for field experiences and employment pipelines.
- Expand paid internships and work-based learning opportunities in Cybersecurity.
- Pursue grant opportunities supporting educator preparation and workforce development.

Year Four (2029–2030): Program Growth and Continuous Improvement

- Evaluate program outcomes using enrollment, retention, graduation, licensure, and employment data.
- Continue curriculum enhancements aligned with professional requirements and employer expectations.
- Expand transfer pathways from associate to bachelor's degree programs through articulation agreements with four-year institutions.

- Increase community engagement activities promoting careers in cybersecurity.

The College will monitor progress annually using key performance indicators including enrollment growth, fall-to-fall retention, graduation rates, licensure outcomes, employer satisfaction, and graduate employment. Improvement strategies will be adjusted based upon institutional assessment and workforce needs.

SECTION 3: WORKFORCE ALIGNMENT

3.1 Provide evidence of the needs assessment/market analysis, including economic and workforce needs data, that support the continuation of this program. Options and resources to meet this requirement may include, but are not limited to, the following:

- Institutions can find data on Ohio in-demand jobs at: <https://topjobs.ohio.gov/top-jobs-list>.
- Another site that can provide support for Ohio job needs is: <https://ohiolmi.com/Home/Projections/ProjectionsHome>.
- The U.S. Department of Labor has data at <https://www.bls.gov/emp/>. This data might supplement the above links.

Belmont College conducted a comprehensive workforce needs assessment to evaluate the continued demand for graduates of the Cybersecurity program. The assessment included review of Ohio workforce projections, regional labor market information, employer input, and workforce reports.

The analysis demonstrates sustained demand for cybersecurity technicians throughout eastern Ohio. This program provides essential technical training tailored to regional technical employers. In Ohio, cybersecurity is treated as a high-priority workforce and educational need. The state actively promotes training and degrees through initiatives like the Cyber Ohio initiative and programs like the Ohio Cyber Range institute.

Recent curricular updates have integrated modern and digital technical standards, which we project will increase enrollment above the statutory threshold within four academic years.

Ohio continues to identify cybersecurity occupations among those experiencing significant workforce needs. State workforce projections indicate ongoing openings resulting from both employment growth and replacement of retiring technicians. These needs are particularly pronounced in rural communities served by Belmont College, where local cybersecurity preparation programs are essential to maintaining an adequate workforce.

Regional employers participating on the CSF Advisory Committee confirmed continued hiring needs and emphasized the importance of maintaining a local technician preparation program. Employers noted that Belmont College graduates are well prepared to meet workforce expectations and frequently remain employed within the College's service region, strengthening the local workforce.

Based on employer feedback, regional workforce demand, graduate employment outcomes, and state labor market projections, Belmont College concludes that continuation of the CSF program is essential to meeting the current and future workforce needs of eastern Ohio.

SECTION 4: ACCREDITATION/CERTIFICATION/LICENSURE

4.1 Is the program accredited by a specialized or programmatic accreditation organization? If so, provide the results of the most recent accreditation review.

4.2 Does the program lead to professional certification or licensure? If yes, please list the name of the credential to be earned upon completion of the program.

Yes, students are qualified to sit for the Computing Technology Industry Association (Comp TIA) A+, Security + and Network + certifications.

SECTION 5: BUDGET, RESOURCES, AND FACILITIES

5.1 Complete the table below to describe the financial plan/budget for the next four years of program operation. Verification and signature by the Chief Financial Officer (CFO) are required.

	Year 1		Year 2		Year 3		Year 4	
	New	Returning	New	Returning	New	Returning	New	Returning
I. Projected Enrollment*								
Head-count full time	5	3	6	6	6	9	6	12
Head-count part time	3	3	4	5	4	7	4	9
Total Full Time Equivalent (FTE) Enrollment	11		17		21		25	
*Describe the calculation used for retention below.			80%		80%		80%	
II. Projected Program Revenue								
Tuition (paid by student or sponsor)	\$ 71,198		\$ 106,796		\$ 132,686		\$ 158,576	
Expected state subsidy	\$ 64,878		\$ 97,317		\$ 120,909		\$ 144,501	
Externally funded stipends, as applicable								
Other income (if applicable, describe in narrative section below)								
Total Projected Program Revenue	\$ 136,076		\$ 204,113		\$ 253,595		\$ 303,077	
III. Program Expenses*								

Personnel • Instruction (technical, professional and general education) Full __1__ Part Time ____ • Non-instruction (indicate role(s) in narrative section below) Full ____ Part time ____	\$82,306	\$82,306	\$82,306	\$82,306
Facilities and Administrative (F&A) costs	\$28,089	\$28,089	\$28,089	\$28,089
Scholarship/stipend support (if applicable, describe in narrative section below)				
Additional library resources (if applicable, describe in narrative section below)				
Additional technology or equipment needs (if applicable, describe in narrative section below)				
Other expenses (if applicable, describe in the narrative section below)				
Total Projected Expenses	\$ 110,395	\$ 110,395	\$ 110,395	\$ 110,395
Net Income**	\$ 25,681	\$ 93,718	\$ 143,200	\$ 192,682

*If faculty/staff are shared with other departments, provide the cost allocation for this program.

**Provide justification for programs operating at a net loss in year four.

Retention Calculation:

(Provide details, including applicable source(s) such as national data resources, regarding the retention calculation to determine the number of returning students for the projected enrollment. See National Data Resources: IPEDS: [IPEDS Graduation and Retention Rates](#) and [National Student Clearing House](#). If the national retention rates were not used, provide rationale for the deviation.)

Budget Narrative:

(Use narrative to provide additional information as needed based on the responses provided above, including justification for a net loss in year four, if applicable).

Verification and Signature

Janet Sempkowski verifies that the information in the fiscal impact statement is truthful and accurate.



Signature of the Chief Financial Officer

SECTION 6: VERIFICATION AND SIGNATURE

Belmont College verifies that the information in the application is truthful and accurate.

Signature of the President, or the President's designee

Paul Gasparro *15 July 26*

Dr. Paul Gasparro, President *Date*



PROGRAM ELIMINATION
REQUEST FOR WAIVER

Programs subject to elimination pursuant to [ORC Section 3345.454](#) must be inactivated **by August 15** following the completion of the academic year that triggered the program elimination. To inactivate a program, follow the process described in the [Program Approval FAQs & Clarifications](#) and by appropriate accreditation agencies.

State institutions of higher education shall submit this form, **by July 15** following the completion of the academic year that triggered the program elimination, to request a waiver of the requirement to eliminate an undergraduate degree program. All requests, along with supporting documents, should be submitted to SB1@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents. **This requirement is limited to state institutions of higher education that have tenured faculty.**

OVERVIEW

Name of Institution of Higher Education:

Belmont College

Date of Submission:

July 15, 2026

Primary Institutional Contact for This Request:

Name	Carrie White
Title	CAO
Phone number	740-699-3808
E-mail	cwhite@belmontcollege.edu

Name of Program	CIP Code	Total Hours
Networking	11.0901	58

SECTION 1: RATIONALE

1.1 Provide the rationale for the request to waive the requirement to eliminate the undergraduate degree program.

Belmont College respectfully requests an exception to the requirement to eliminate the Networking (ITX) degree program. Although current enrollment is below the established threshold, the program fulfills a critical workforce development need within the College's service region and directly supports the economic priorities of eastern Ohio.

The program aligns with Belmont College's mission to provide accessible, affordable, high-quality education that prepares graduates for high-demand occupations. The institution serves a predominantly rural region where employers report persistent workforce shortages in this discipline. Elimination of the program would significantly reduce educational access for place-bound students and limit the regional pipeline of qualified professionals.

The College recognizes the need to strengthen enrollment and has developed a comprehensive improvement strategy that includes targeted recruitment, expanded industry partnerships, employer engagement, enhanced student success initiatives, stackable credentials, and increased marketing efforts. These initiatives are expected to increase enrollment, improve student persistence, and enhance completion rates over the next four years.

Given the demonstrated regional workforce demand, employer support, and the strategic importance of this program to the College's mission, Belmont College requests approval to continue offering the Networking program while implementing its enrollment growth and student success plan.

- 1.2** Indicate whether the institution consulted with advisory groups, business and industry, or other experts to assess whether to submit a request for an exception to maintain the program. If so, briefly describe the involvement of these groups.

Belmont College consulted with its Program Advisory Committee, regional employers, workforce development partners, faculty, and academic leadership to evaluate the future of the Networking degree program.

The advisory committee reviewed current labor market information, regional employment projections, employer hiring trends, graduate outcomes, and anticipated workforce needs. Representatives from local education, technology and business and industry confirmed continued demand for graduates possessing the competencies developed through the program and expressed concern regarding the impact that program elimination would have on future workforce availability.

The College also reviewed regional economic development priorities and workforce reports to ensure alignment with employer demand. Based on these consultations, stakeholders unanimously recommended maintaining the program while implementing targeted enrollment growth and retention strategies.

SECTION 2: IMPACT OF PROGRAM ELIMINATION

2.1 How many students are currently enrolled in the program and what are their anticipated graduation dates? Give anticipated number of graduates by year for the next three years.

Year	Anticipated Number of Graduates
2026-2027	6
2027-2028	8
2028-2029	10

2.2 Provide a four-year plan for increasing enrollment, retention, and graduation.

Belmont College has developed a comprehensive four-year improvement plan to increase enrollment, retention, and graduation in the Networking program.

Year One (2026–2027): Recruitment and Awareness

- Expand partnerships with regional school districts, career centers, and Ohio College Credit Plus (CCP) programs.
- Increase outreach to employees, industry professionals, advisors and local organizations.
- Promote stackable credentials and multiple entry points into the program.
- Enhance digital marketing emphasizing affordable tuition, flexible scheduling, and employment opportunities.

Year Two (2027–2028): Student Success and Retention

- Expand tutoring, mentoring, and academic support services.
- Increase financial aid awareness and scholarship opportunities for interested and qualified students.
- Strengthen faculty mentoring and cohort-building activities.

Year Three (2028–2029): Employer Engagement

- Develop additional partnerships with networking companies for field experiences and employment pipelines.
- Expand paid internships and work-based learning opportunities.
- Pursue grant opportunities supporting technician preparation and workforce development.

Year Four (2029–2030): Program Growth and Continuous Improvement

- Evaluate program outcomes using enrollment, retention, graduation, licensure, and employment data.
- Continue curriculum enhancements aligned with professional requirements and employer expectations.
- Expand transfer pathways from associate to bachelor's degree programs through articulation agreements with four-year institutions.

- Increase community engagement activities promoting careers in electronic media.

The College will monitor progress annually using key performance indicators including enrollment growth, fall-to-fall retention, graduation rates, licensure outcomes, employer satisfaction, and graduate employment. Improvement strategies will be adjusted based upon institutional assessment and workforce needs.

SECTION 3: WORKFORCE ALIGNMENT

3.1 Provide evidence of the needs assessment/market analysis, including economic and workforce needs data, that support the continuation of this program. Options and resources to meet this requirement may include, but are not limited to, the following:

- Institutions can find data on Ohio in-demand jobs at: <https://topjobs.ohio.gov/top-jobs-list>.
- Another site that can provide support for Ohio job needs is: <https://ohiolmi.com/Home/Projections/ProjectionsHome>.
- The U.S. Department of Labor has data at <https://www.bls.gov/emp/>. This data might supplement the above links.

Belmont College conducted a comprehensive workforce needs assessment to evaluate the continued demand for graduates of the Networking program. The assessment included review of Ohio workforce projections, regional labor market information, employer input, and workforce reports.

The analysis demonstrates sustained demand for networking technicians throughout eastern Ohio. This program provides essential technical training tailored to regional computer networking employers. Recent curricular updates have integrated modern computer networking standards, which we project will increase enrollment above the statutory threshold within four academic years.

Ohio continues to identify technician occupations among those experiencing significant workforce needs. State workforce projections indicate ongoing openings resulting from both employment growth and replacement of retiring technicians. These needs are particularly pronounced in rural communities served by Belmont College, where local networking preparation programs are essential to maintaining an adequate workforce.

Regional employers participating on the Networking Advisory Committee confirmed continued hiring needs and emphasized the importance of maintaining a local technician preparation program. Employers noted that Belmont College graduates are well prepared to meet workforce expectations and frequently remain employed within the College's service region, strengthening the local workforce.

Based on employer feedback, regional workforce demand, graduate employment outcomes, and state labor market projections, Belmont College concludes that continuation of the Networking program is essential to meeting the current and future workforce needs of eastern Ohio.

SECTION 4: ACCREDITATION/CERTIFICATION/LICENSURE

4.1 Is the program accredited by a specialized or programmatic accreditation organization? If so, provide the results of the most recent accreditation review.

4.2 Does the program lead to professional certification or licensure? If yes, please list the name of the credential to be earned upon completion of the program.

CISCO Certified Network Association exam prep.

A+ certification prep.

Network + certification prep

Microsoft Certerficated Systems Administrator certification prep

SECTION 5: BUDGET, RESOURCES, AND FACILITIES

5.1 Complete the table below to describe the financial plan/budget for the next four years of program operation. Verification and signature by the Chief Financial Officer (CFO) are required.

	Year 1		Year 2		Year 3		Year 4	
	New	Returning	New	Returning	New	Returning	New	Returning
I. Projected Enrollment*								
Head-count full time	5	3	6	6	6	9	6	12
Head-count part time	3	3	3	5	3	6	3	7
Total Full Time Equivalent (FTE) Enrollment	11		16		20		23	
*Describe the calculation used for retention below.			80%		80%		80%	
II. Projected Program Revenue								
Tuition (paid by student or sponsor)	\$ 71,198		\$ 103,560		\$ 126,214		\$ 148,868	
Expected state subsidy	\$ 64,878		\$ 94,368		\$ 115,011		\$ 135,654	
Externally funded stipends, as applicable								
Other income (if applicable, describe in narrative section below)								
Total Projected Program Revenue	\$ 136,076		\$ 197,928		\$ 241,225		\$ 284,522	
III. Program Expenses*								

Personnel • Instruction (technical, professional and general education) Full __1__ Part Time __1__ • Non-instruction (indicate role(s) in narrative section below) Full ____ Part time ____	\$82,111	\$82,111	\$82,111	\$82,111
Facilities and Administrative (F&A) costs	\$28,089	\$28,089	\$28,089	\$28,089
Scholarship/stipend support (if applicable, describe in narrative section below)				
Additional library resources (if applicable, describe in narrative section below)				
Additional technology or equipment needs (if applicable, describe in narrative section below)				
Other expenses (if applicable, describe in the narrative section below)				
Total Projected Expenses	\$ 110,200	\$ 110,200	\$ 110,200	\$ 110,200
Net Income**	\$ 25,876	\$ 87, 728	\$ 131,025	\$ 174,322

*If faculty/staff are shared with other departments, provide the cost allocation for this program.

**Provide justification for programs operating at a net loss in year four.

Retention Calculation:

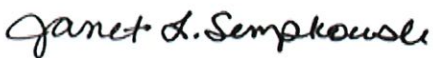
(Provide details, including applicable source(s) such as national data resources, regarding the retention calculation to determine the number of returning students for the projected enrollment. See National Data Resources: IPEDS: [IPEDS Graduation and Retention Rates](#) and [National Student Clearing House](#). If the national retention rates were not used, provide rationale for the deviation.)

Budget Narrative:

(Use narrative to provide additional information as needed based on the responses provided above, including justification for a net loss in year four, if applicable).

Verification and Signature

Janet Sempkowski verifies that the information in the fiscal impact statement is truthful and accurate.



Signature of the Chief Financial Officer

SECTION 6: VERIFICATION AND SIGNATURE

Belmont College verifies that the information in the application is truthful and accurate.

Signature of the President, or the President's designee

Paul Gasparro

Dr. Paul Gasparro, President

15 July 26

Date



CHANGE REQUEST FORM
PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted via the Program Change application in Edvera. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

Please submit your request **at least 60 days before the program is to be deactivated**. **Public institutions submitting to comply with Ohio Revised Code Section 3345.454 should follow the timelines outlined in the [Senate Bill 1 FAQs](#)**. The institution will be notified that the request was received and assigned an institutional mentor within seven business days of submitting its request. The institutional mentor will contact the individual listed on the form to discuss the request.

Date of submission:

August 15, 2026

Name of institution:

Belmont College

Primary institutional contact for this request:

Name	Carrie White
Title	CAO
Phone number	7406993808
E-mail	cwhite@belmontcollege.edu

Name of program:

Medical Assistant Technician

Date that the request received final internal approval:

August 8, 2026

Date new students can no longer be admitted into program:

August 8, 2026

Please answer the following items:

1. Provide a rationale for the inactivation of the program. Public institutions must indicate if the inactivation is required by ORC 3345.454.

Required

2. Provide the number of graduates for the **past three academic years** in the table below.

Academic Year	Number of Graduates
2024	0
2025	1
2026	1

3. If students remain in the program, provide the information for each student in the chart below.

Student Name	Student Email	Student Phone	Anticipated Date of Graduation
N/A			

4. Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their programs.

There are no students currently enrolled in the program.

5. Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.

No loss of full-time faculty or staff positions.

6. Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.

Program will be removed from the website and catalog. Academic advisors, admissions officers and financial aid officers are informed of the elimination.

7. Indicate the final date (format xx/xx/xxxx) that the program will be operational.

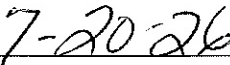
The program was closed on 08/08/2026

Belmont College verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer


Dr. Carrie J. White, CAO


Date



CHANGE REQUEST FORM
PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted via the Program Change application in Edvera. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

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Date of submission:

August 15, 2026

Name of institution:

Belmont College

Primary institutional contact for this request:

Name	Carrie White
Title	CAO
Phone number	7406993808
E-mail	cwhite@belmontcollege.edu

Name of program:

Allied Health Administration

Date that the request received final internal approval:

August 8, 2026

Date new students can no longer be admitted into program:

August 8, 2026

Please answer the following items:

1. Provide a rationale for the inactivation of the program. Public institutions must indicate if the inactivation is required by ORC 3345.454.

Required

2. Provide the number of graduates for the **past three academic years** in the table below.

Academic Year	Number of Graduates
2024	0
2025	1
2026	1

3. If students remain in the program, provide the information for each student in the chart below.

Student Name	Student Email	Student Phone	Anticipated Date of Graduation
N/A			

4. Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their programs.

There are no students currently enrolled in the program.

5. Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.

No loss of full-time faculty or staff positions.

6. Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.

Program will be removed from the website and catalog. Academic advisors, admissions officers and financial aid officers are informed of the elimination.

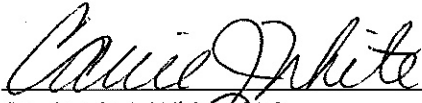
7. Indicate the final date (format xx/xx/xxxx) that the program will be operational.

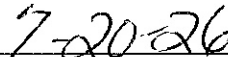
The program was closed on 08/08/2026

Belmont College verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer


Dr. Carrie J. White, CAO


Date



CHANGE REQUEST FORM
PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

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Date of submission:

August 15, 2026

Name of institution:

Belmont College

Primary institutional contact for this request:

Name	Carrie White
Title	CAO
Phone number	7406993808
E-mail	cwhite@belmontcollege.edu

Name of program:

Water Quality Technician

Date that the request received final internal approval:

August 8, 2026

Date new students can no longer be admitted into program:

August 8, 2026

Please answer the following items:

1. Provide a rationale for the inactivation of the program. Public institutions must indicate if the inactivation is required by ORC 3345.454.

Required

2. Provide the number of graduates for the **past three academic years** in the table below.

Academic Year	Number of Graduates
2024	0
2025	0
2026	0

3. If students remain in the program, provide the information for each student in the chart below.

Student Name	Student Email	Student Phone	Anticipated Date of Graduation
N/A			

4. Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their programs.

There are no students enrolled in the program.

5. Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.

No loss of full time faculty or staff positions.

6. Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.

Program will be removed from the website and catalog. Academic advisors, admissions officers and financial aid officers are informed of the elimination.

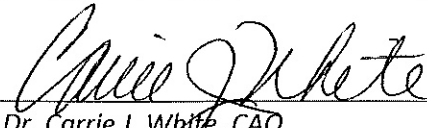
7. Indicate the final date (format xx/xx/xxxx) that the program will be operational.

The program was closed on 08/08/2026

Belmont College verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer


Dr. Carrie J. White, CAO


Date



CHANGE REQUEST FORM
PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted via the Program Change application in Edvera. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

Please submit your request **at least 60 days before the program is to be deactivated**. **Public institutions submitting to comply with Ohio Revised Code Section 3345.454 should follow the timelines outlined in the [Senate Bill 1 FAQs](#)**. The institution will be notified that the request was received and assigned an institutional mentor within seven business days of submitting its request. The institutional mentor will contact the individual listed on the form to discuss the request.

Date of submission:

August 15, 2026

Name of institution:

Belmont College

Primary institutional contact for this request:

Name	Carrie White
Title	CAO
Phone number	7406993808
E-mail	cwhite@belmontcollege.edu

Name of program:

Natural Resources

Date that the request received final internal approval:

August 8, 2026

Date new students can no longer be admitted into program:

August 8, 2026

Please answer the following items:

1. Provide a rationale for the inactivation of the program. Public institutions must indicate if the inactivation is required by ORC 3345.454.

Required

2. Provide the number of graduates for the **past three academic years** in the table below.

Academic Year	Number of Graduates
2024	0
2025	0
2026	0

3. If students remain in the program, provide the information for each student in the chart below.

Student Name	Student Email	Student Phone	Anticipated Date of Graduation
N/A			

4. Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their programs.

There are no students enrolled in the program.

5. Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.

No loss of full time faculty or staff positions.

6. Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.

Program will be removed from the website and catalog. Academic advisors, admissions officers and financial aid officers are informed of the elimination.

7. Indicate the final date (format xx/xx/xxxx) that the program will be operational.

The program was closed on 08/08/2026

Belmont College verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer


Dr. Carrie J. White, CAO


Date