

Articulation Agreement
between
Muskingum University
and
Belmont College

Consistent with the philosophy and objectives of providing high quality educational programs, Muskingum University and Belmont College enter into this Articulation Agreement. The primary purpose of this agreement is to facilitate the transfer of credit from Belmont College to Muskingum University for those students intending to pursue a bachelor's degree. Through this commitment to inter-institutional cooperation, Belmont College and Muskingum University seek to demonstrate leadership within the higher education community by removing barriers to transferability for the students and their credits. In order to advance post-secondary educational attainment in our region, Muskingum University and Belmont College will cooperate to facilitate transfer credit for students who wish to pursue a bachelor's degree including those who have earned an associate degree.

Muskingum University (New Concord, OH) is located in east-central Ohio and is easily accessible by major east-west and north-south highways. Chartered in 1837, Muskingum University is rich in tradition and proud of its heritage dating back to the first half of the nineteenth century. Today, approximately 1,700 undergraduates and more than 1,000 graduate students study on Muskingum's beautiful 225-acre campus. Since its founding in 1837, Muskingum University has been recognized as one of the nation's leading liberal arts universities.

Founded in 1971, Belmont College is one of 23 community colleges in the University System of Ohio. The College offers 30 associate degrees and 11 certificate programs to serve the multiple needs of area citizens. Belmont offers a comprehensive array of credit and non-credit programming at the Main Campus in St. Clairsville. The College also has locations in Cadiz and Woodsfield, Ohio. Belmont serves more than 2000 students throughout Monroe, Harrison and Belmont Counties and beyond.

It is understood by the parties that Belmont College is a technical college created pursuant to O.R.C. Chapter 3357, and is subject to certain applicable federal, state and local laws, including the Ohio Ethics law, R.C. 102.03 and 102.04, and the Ohio Public Records Act, R.C. 149.43, *et seq.* Any record kept by Belmont College that is deemed a public record is subject to release if a proper request is made. Both institutions are committed to, and will adhere to, applicable laws, regulations, policies, and guidelines effective after the date of this agreement.

The parties agree to maintain auditable records of all charges pertaining to this agreement and make such records available to Belmont College as it may reasonably require.

This agreement is contingent upon the availability of sufficient appropriated funds and the College Treasurer's certification that such funds are available as required pursuant to the O.R.C. 3357.10

In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following institutional articulation agreement in accordance with the guidelines and recommendations of the Ohio Articulation and Transfer Policy (HB 95).

Muskingum University agrees to the following:

1. Applicants for admission to Muskingum University from institutions with which Muskingum has an articulation agreement must be in good standing, and must meet the same admission criteria required of all transfer students. The University will recognize the system of preparation afforded by the completion of an associate's degree, e.g. Associate of Arts, Associate of Science, or Associate of Applied Science.
2. Muskingum adheres to the Ohio Department of Higher Education Transfer and Articulation Policy. Students who have earned an Associate's Degree, or who have completed at least 60 semester credit hours of earned transferable credit, from regionally accredited institutions, will be able to earn a Baccalaureate Degree from Muskingum University by meeting the following requirements: Successfully complete the Transfer Module recognized by the Ohio Department of High Education, complete a minimum of 124 earned semester credit hours, complete requirements for an academic major, complete the residency requirement of a minimum of 32 earned semester credit hours at Muskingum, complete a minimum of 40 semester credit hours at the 300-400 level, including one 300-400 writing unit, and complete one 3-hour, 300 level course selected from the Moral Inquiry section of Muskingum University's General Education requirements. Students transferring to Muskingum having met either the Associate's Degree or 60 credit hour level who have not completed the Transfer Module may fulfill the module requirements by using Muskingum University course equivalents.
3. Transfer students will be subject to the catalog in force at the time of their admission to Muskingum University and to any revisions that occur after its publication and prior to their enrollment. Once admitted, transfer students will be subject to the same regulations governing applicability of catalog requirements (including, but not limited to major, GPA, graduation, and/or residency requirements, policies, procedures and standards) as native Muskingum University students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned.

Students admitted will be considered for selective admission programs (majors, minors, or fields of concentration) with the same guidelines that are applied to native Muskingum University students. Students are responsible for understanding and adhering to the selective admission requirements, according to catalog requirements at Muskingum University.

Students who have not completed their AA/AS/AAS degree, or who have earned a cumulative grade point average below 2.0, or those who have been dismissed previously from another institution will be considered for admission according to the admission policy and standards of Muskingum University, according to catalog requirements.

4. The University will grant academic credit for coursework taken at Belmont College which is comparable in content, scope and depth to similar classes at Muskingum University, whether or not these courses are part of an earned associate's degree. This course equivalency will allow for credits earned to be applied as appropriate toward the student's

academic major, the general education requirements, and as general elective credit applicable to the total hours required for completion of a bachelor's degree.

Program-specific articulation agreements may be developed between Muskingum University and Belmont College for students enrolling in specific programs. Program specific agreements supporting this institutional agreement will outline selective admission requirements, course equivalencies, and other pertinent information. These supplemental program articulation agreements will be consistent with the tenets of this overarching institutional agreement.

5. Students who transfer to Muskingum University under the terms of the agreement shall retain all credits and academic standing guaranteed by the agreement until such time as they complete a bachelor's degree at Muskingum. Due to curricular structures and the variability in student enrollment patterns, Muskingum cannot guarantee that students who transfer under the provisions of this agreement will complete all the requirements to graduate within two years. All collegiate-level credit transferred from Belmont College shall be accepted toward the student's class standing and shall be articulated to specific Muskingum courses when possible.
6. Collegiate level courses completed at Belmont College with a passing grade will be accepted for students who transfer with an earned associate degree. It should be noted that there could be Muskingum University programs that will not accept coursework with an earned grade below a "B" or "C". Students may retake any course in which they received a grade of "C- " where there is a higher minimum grade required for the academic program.
7. Muskingum University will provide Belmont College with course equivalent information regarding Belmont College courses and their Muskingum University equivalents. Updates and course changes will be provided on an ongoing basis to Belmont College.
8. As new baccalaureate programs and/or degrees are approved at Muskingum University, Belmont College will be given information about the programs or degrees and their requirements.
9. Muskingum University will provide program-specific degree completion information to the appropriate staff at Belmont College for distribution to students completing an associate's degree at Belmont College.

Belmont College agrees to the following:

1. To provide Muskingum University any updates or changes in their course offerings on an ongoing basis.
2. To provide information about Muskingum University's programs and offerings to students who wish to pursue a bachelor's degree.
3. To permit Muskingum University recruiting staff an opportunity to promote its programs on Belmont College's campus.

4. To share with appropriate staff at Muskingum University information about new associate degrees approved at Belmont College in order that additional course and program articulations can be evaluated.

General Provisions

1. This agreement will be comprehensively reviewed and updated by appropriate representatives from both institutions no later than two years from the date of the most recent signatures. The partners of this articulation agreement agree to provide individual contact information regarding the person(s) responsible for implementing and maintaining the terms of this agreement.
2. The partners of this agreement will allow the sharing of programmatic information on each institution's respective website. Each partner institution agrees to post on its website that an articulation agreement relationship exists between the two institutions.
3. Muskingum University is hereby granted a limited, non-exclusive, non-transferable license to use the Belmont College name, trade names, trademarks, and logos during the term of this agreement for the sole purpose of promoting this agreement and Belmont College's programs in accordance with this agreement.

Belmont College is hereby granted a limited, non-exclusive, non-transferable license to use Muskingum University's name, trade names, trademarks and logos during the term of this agreement for the sole purpose of marketing to the Muskingum University student population about this agreement and Belmont College's programs in accordance with this agreement.

Upon termination of this agreement, the limited licenses set forth in this section will immediately terminate and each party shall (i) cease all such aforementioned use; and (ii) discard, destroy or delete any printed and electronic materials containing the name, trade name, trademark, or logo of the other party. Neither party shall use the name, trade name, logo or trademark of the other party in any way that would cause confusion in the public mind as to the relationship between the parties, and, except for the limited license set forth in this section, neither party shall by virtue of this agreement gain any right, title, or interest in any name, trade name, trademark, or logo of the other party.

4. Neither party may assign or transfer its rights or obligations under this agreement without the prior written consent of the other party.
5. Each institution shall comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, Title III of the Older American Amendments of 1975, the Americans with Disabilities Act of 1992, and all related regulations and executive orders, and each party assures that it does not and will not discriminate against any person on the basis of race, color, sex, creed, national origin, age or non-disqualifying handicap under any program or activity receiving federal or state assistance, and any state or local law pertaining to nondiscrimination in education.

