



## **BELMONT** COLLEGE

### **Medical Assisting & Phlebotomy Technician Checklist**

Please use this checklist to ensure you have completed all the necessary program requirements. The following forms are required to be signed and returned by the first week of the semester.

- BCI/FBI Checks Student Agreement
- Honor Code/Acknowledgement of Program Policies
- Commitment to Professional Behaviors
- Release of Liability
- Understanding of Risk
- Student Accountability of Healthcare Costs

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These requirements are due by **December 1, 2023**, for those seeking Medical Assisting or Phlebotomy certificate:

- BCI & FBI Background Check (Use code 4723.09 send to Colleges Registrar)
- 10-Panel Drug Screening
- Physical Exam
- Immunization Titers (MMR, Varicella, Hep B, Tdap)
- 2 step/TB, QuantiFERON Gold blood test, or Chest X-ray
- Covid-19 Vaccine or Proof of Prior Vaccination
- 2023 Flu Vaccine (Available in October)
- American Heart Association Healthcare Provider CPR
- Uniforms from Studio Scrubs and shoes
- Belmont Clinical Name Badge